

# VILLAGE OF BARKER BOARD OF TRUSTEES

## BUDGET SESSION MINTUES



February 21, 2019 6:00pm

Mayor Aaron Nellist  
Deputy Mayor Gregory Kerth  
Trustee R. James Baker- *Absent*  
Trustee Seanna Bradley-Corwin  
Trustee Benjamin Seward

In **Attendance**: DPW Superintendent Mark Remington, Aaron Davis. Deputy Mayor Kerth arrived at 6:18pm. Trustee Baker was absent from the meeting.

The meeting was opened by Mayor Nellist administering the pledge of allegiance at 6:00pm.

All Revenue budget lines were discussed first, then we moved onto general fund expenditures lines A1010.1 to A1990.4.

The budget session was closed at 7:01pm.

# VILLAGE OF BARKER BOARD OF TRUSTEES

## BRIEFING MINUTES



February 21, 2019 7:00pm

Mayor Aaron Nellist  
Deputy Mayor Gregory Kerth  
Trustee R. James Baker- *Absent*  
Trustee Seanna Bradley-Corwin  
Trustee Benjamin Seward

**Meeting Location**: 1697 East Avenue, Barker (Police Station)

**Meeting notified** to the official paper by media notice and posted on the Village website

**Reason**: Keep communication open and progression of the services provided positive momentum

In **Attendance**: DPW Superintendent Mark Remington, Aaron Davis. Trustee Baker was absent from the meeting.

**Mayor Nellist** opened the meeting by administering the pledge of allegiance at 7:05pm.

Names were drawn out of a hat for the order on the Election ballot by Trustee Corwin-Bradley:

- 1-Greg Kerth
- 2-Jim Baker
- 3-Aaron Davis

The Clerk Treasurer gave an update on what she had been able to accomplish since the last briefing meeting:

Friday, February 15, 2019:

- ✓ Created the election notice for the paper and to be posted around the Village, will be posted in the paper on 2/22 and 3/1
- ✓ Worked on the election ballot, but had to wait to finish it because of competition for the two year Trustee position. Names were drawn out of a hat for fairness
- ✓ Posted election notice at 6 places around the Village
- ✓ Remote check deposits- franchise fee and water
- ✓ Wrote letter to the board of elections for list of registered voters

Tuesday, February 19, 2019

- ✓ Entered vouchers
- ✓ Notified election inspectors that they need to take their oath of offices
- ✓ Printed minutes from 2/14, emailed to board and posted on the website
- ✓ Worked on budget
- ✓ Vicky processed new General Code books
- ✓ RPC to NC civil service and completed DCJS form for Elizabeth
- ✓ New hire addition in Paychex for Elizabeth
- ✓ Tweaked Aaron's speech for the NC legislator meeting
- ✓ Attended the NC legislator meeting with the entire board of trustees and Mark Remington

Wednesday, February 20, 2019

- ✓ Organized, deleted and sorted thousands of emails
- ✓ Cleaned the office and prepared for the new copier arrival
- ✓ Organized supplies
- ✓ Final water readings at 1713, 1715, 1717 East Avenue

Thursday, February 21, 2019:

- ✓ Sent sympathy card to Kathie Smith family for the passing of her son Pete
- ✓ Completed budge numbers and made budget packets
- ✓ Wrote a condemnation letter for the Village Hall parcel, this is needed for the demo permit
- ✓ New copier arrived and spent time on the phone with IT to set it up
- ✓ Completed US Census Building Permit survey

- ✓ Received official seals in the mail
- ✓ Spoke to Dan Graff of the NFA about updates, he said they are getting close to a building estimate; he's spoken to the insurance carrier about the neighbor complaints from the fire. We received a partial payment that will be deposited 2/22/19.

Trustee Corwin-Bradley asked me to inquire about the payment for the extra hours incurred as a result of the fire because the Library's policy waits until the final payout.

Mayor Nellist stated that we should touch base with Paul Chatfield about what the site should look like after demo and if there are things we need to change.

Trustee Seward stated that we should look into the pricing for the fencing, if it's going to be so much per day its up then maybe we should purchase it outright. Trustee Seward also brought up the point that he doesn't feel we need to meet two times per week anymore, so the meeting scheduled for 2/26 has been cancelled. We will meet again on Thursday, 2/28 at 6:00pm for budget and 7:00pm for the briefing. We will have a work session on March 4<sup>th</sup> at 6:00pm immediately followed by a budget session. On March 7<sup>th</sup> a briefing meeting will be held at the Lion's Club at 7:00pm. March 11<sup>th</sup> the monthly board meeting will be held at the Barker Fire Hall at 7:00pm.

A motion for **adjournment was made at 7:27pm** by Deputy Mayor Kerth and was seconded by Trustee Seward.

The previous was ADOPTED. AYES-4-Nellist, Kerth, Corwin-Bradley, Seward NAYS-0/None ABSENT-1-Baker Motion Carried.

The Clerk-Treasurer forgot to bring up the safe we need to purchase.

A **motion to reopen the meeting at 7:29pm** was made by Trustee Corwin-Bradley and was seconded by Deputy Mayor Kerth. The previous was ADOPTED. AYES-4-Nellist, Kerth, Corwin-Bradley, Seward NAYS-0/None ABSENT-1-Baker Motion Carried.

A discussion about the type of safe and size took place. The fire rating varied greatly on different models; therefore Trustee Seward asked if we could do some more research.

A **motion to table the purchase** was made until the next meeting on February 28, 2019 by Trustee Seward and was seconded by Deputy Mayor Kerth.

The previous was ADOPTED. AYES-4-Nellist, Kerth, Corwin-Bradley, Seward NAYS-0/None ABSENT-1-Baker Motion Carried.

A **motion for adjournment was made at 7:47pm** by Trustee Corwin-Bradley and was seconded by Deputy Mayor Kerth. The previous was ADOPTED. AYES-4-Nellist, Kerth, Corwin-Bradley, Seward NAYS-0/None ABSENT-1-Baker Motion Carried.

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO  
Clerk-Treasurer