

VILLAGE OF BARKER BOARD OF TRUSTEES

BRIEFING MINUTES

February 7, 2019 7:00pm



Mayor Aaron Nellist
Deputy Mayor Gregory Kerth
Trustee R. James Baker
Trustee Seanna Bradley-Corwin
Trustee Benjamin Seward

Meeting Location: 1697 East Avenue, Barker (Police Station)

Meeting notified to the official paper by media notice

Reason: Keep communication open and progression of the services provided positive momentum

In **Attendance:** DPW Superintendent Mark Remington, Aaron Davis, Jill & Lisa Moeller. Trustee Corwin-Bradley arrived at 7:20pm.

Mayor Nellist opened **the meeting by administering the pledge of allegiance at 7:00pm.**

Mayor Nellist called the James's; he will meet with them sometime this weekend to address his concerns. Mayor Nellist also called Dave Kubiak our insurance cause and origin investigator to offer assistance. Mayor Nellist also called NYCOM to ask about obtaining a copy of the investigation findings from NC, it was advised that it's a layered question. Attorney Seaman's advice was do not obtain a copy; let the insurance handle the investigation. Mayor Nellist also stated that we will do a fire briefing meeting after the Board Meeting on Monday, February 11, 2019 at the Barker Fire Department. Mayor Nellist also reminded the Board that they should send letters regarding the defunding of AIM by the State. Trustee Corwin-Bradley, Trustee Seward and Clerk-Treasurer Amanda Detschner have already submitted letters to Assemblyman Norris and Senator Ortt. He urged the rest of the board to do the same.

Deputy Mayor Kerth inquired about moving money from the Village Hall utility lines to the Police personal service patrol in the budget. It was discussed and because the Village Hall will still have utility payments these transfers will not be made. It was advised if the Board is looking to increase patrol they could use contingency money only.

Clerk-Treasurer went over things accomplished:

Wednesday, February 6, 2019:

- ✓ First day able to print from my new printer
- ✓ Printed time sheets
- ✓ Printed and mailed the January 2019 water sample report
- ✓ Printed and reconciled January 2019 Bank Statements
- ✓ Entered and printed all vouchers since the fire
- ✓ Printed building permit applications
- ✓ Typed minutes from Tuesday, February 5, 2019 meeting, post to website and emailed to Board
- ✓ Documented fire process in my journal
- ✓ Completed a tax search for 1713 Pallister Avenue

Thursday, February 7, 2019:

- ✓ Received a \$50.00 donation from Thomas & Sharon Chunco-Cheryl Chunco's parents
- ✓ Called Tompkins Bank of Castile to get internet reset so I could access our bank statement
- ✓ Finished month end journal entries in Williamson
- ✓ Printed month end reports
- ✓ Worked on Monday's agenda
- ✓ Began getting budget documents ready
- ✓ Did financial reports for the meeting
- ✓ Entered vouchers
- ✓ Picked up mail and processed it
- ✓ Met with Jonathan Schultz
- ✓ Met with John Syracuse
- ✓ Met with Linda from M&T bank and she dropped off our new check scanner & checks
- ✓ Set up the new check scanner with tech from M&T bank
- ✓ Processed water payments with the new check scanner
- ✓ Spoke to Brian Seaman about our questions from Tuesdays meeting

We can write a letter to National Grid stating our concerns about the grid infrastructure in our area. Once a letter is written and sent to National Grid we can educate our residents on safety precautions regarding power outages, brown outs and power surges.

Clerk-Treasurer reminded the Board that we will be attending the NC legislature meeting on February 19, 2019 at the NC court house to thank the county for all of their help during, after and recovering from the fire.

Things to accomplish on Friday, February 8, 2019 and Monday, February 11, 2019:

- ✓ Type meeting minutes
- ✓ Reconcile water payments, bank deposit and remote check deposit
- ✓ Call Terry White from NYSLRS to get needed registration numbers
- ✓ Call Mark Cerrone Inc. to see if they will come out and quote the demo

- ✓ scan and email reports for the meeting Monday
- ✓ finish my letter to the editor by Monday

Mayor Nellist once again reminded Code Enforcement Officer Mark Remington that his report is due before April 1st.

A motion for **adjournment was made at 7:28pm** by Trustee Corwin-Bradley and was seconded by Deputy Mayor Kerth.

The previous was ADOPTED. AYES-5-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motion Carried.

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer