

VILLAGE OF BARKER BOARD OF TRUSTEES

DAILY BRIEFING MINUTES

January 22, 2019 7:00pm



Mayor Aaron Nellist
Deputy Mayor Gregory Kerth
Trustee R. James Baker
Trustee Seanna Bradley-Corwin
Trustee Benjamin Seward

Meeting Location: 1697 East Avenue, Barker

Meeting notified to the official paper by media notice

Reason: Keep communication open and progression of the services provided positive momentum

In **Attendance:** DPW Superintendent Mark Remington, NC Fire Coordinator & Emergency Management Director Jonathan Schultz, Library Director Lisa Thompson, Louie & Laura Fazzolari, Sara Alexander, Pam Atwater, Peyton Bradley, Jessica Monoco, Senora Miller and all 5 Board members

The meeting was opened at 7:00pm with the pledge of allegiance administered by Mayor Nellist.

The Clerk-Treasurer gave an update of what she was able to accomplish today:

- Set up a desk
- Called an cancelled utilities (National Grid, NYSEG, Spectrum & Copier)
- Met with the NFA at 10:00am
- Called Linda at M&T Bank
- Answered important emails
- Did two media interviews with Mayor Nellist
- George from Congressman Collins office called to offer support
- NC was able to provide filing cabinets, desk and chair

Clerk-Treasurer will meet with the records company (Document Preprocessors) at 10:00am at the fire scene to help with remove and restore the critical records that were in the fire proof room and fire king filing cabinets.

- Man power is needed for document recovery, as well as an excavator/skid steer
- Mark Remington will help line up equipment and man power
- The Town of Somerset will help with excavator and skid steer operator
- BFD will help blocking roads and with man power

The Library Director, Lisa Thompson asked to see if we can recover anything from her filing cabinet or any other documents. I will certainly look tomorrow to see if anything is there.

Mayor Nellist asked about what else we need to accomplish tomorrow, Wednesday, January 23, 2019:

- Document recovery
- Meet with adjustors from Argo, NFA & Joe Neizgoda our insurance agent
- Deputy Mayor Kerth will cover the office
- NC IT department will set up a computer for the Clerk-Treasurer

Trustee Corwin-Bradley stated she was able to release a media notice, get office supplies and answer phones in the office today.

Mayor Nellist stated that tomorrow's meeting could potentially be at the Barker Lion's Club. Also, he will call the BFD about the Village Election on March 19, 2019.

The Clerk-Treasurer stated that she will need to redo the legal notice for the Election because of the change in location.

The representatives that reached out to us today were as follows:

- Senator Ortt
- Assemblyman Norris
- Congressman Collins
- NC Legislator John Syracuse

The State and Federal representatives stated they are here to help expedite red tape issues.

NC Fire Coordinator & Emergency Management Director Stated that tomorrow is important with document recovery, securing the site overnight and getting NC IT here to set up a computer. He stated that we can ask Fire Departments for manpower if needed, as well as the Clerk-Treasurer should be document this process thoroughly so if asked to help other municipalities prepare or go through this process we will be able to help. The Clerk-Treasurer stated she has already begun and has been contacted by Clerks across the state already.

Wednesday, January 23, 2019 To Do list:

- IT set up by NC
- NC Clerk to get Notary Information
- Get a cash drawer
- Look into NYS Archives grant of \$20,000
- Document Recovery
- Meet with insurance adjustors

Jonathan Schultz stated that we need something more around the site perimeter, like snow fencing. It will be installed tomorrow by NC DPW crew. He also warned us that at first people will offer to help, but as time goes on they will begin price gouging-just beware. That is what the NFA is here to help us with and the Count is here to help as long as we need it.

Trustee Corwin-Bradley stated a Christopher Kelley, who is a manuscript restorator offered free assistance. She also thanked Amanda, Mark and the Library Board for their service and dedication. She also stated that everyone is working cohesively and hit the ground running.

Deputy Mayor Kerth stated that this Board is awesome and they hit the ground running.

A flag was placed on the flag pole that was still standing after the fire in front of the Village Hall by a Town of Somerset Constable and Supervisor Daniel Engert. The flag was a nice surprise that represents perserverance.

Paul Chatfield of MRB Group reached out to offer assistance and notify us of a Disaster recovery grant of \$20,000 for records preservation.

A **motion for adjournment was made at 7:46pm** by Trustee Corwin-Bradley and was seconded by Deputy Mayor Kerth.

The previous was ADOPTED. AYES-5-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motion Carried.

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer