



VILLAGE OF BARKER WORK SESSION AGENDA

November 2, 2020

6:00pm

@ Village Hall/Police Station

Mayor Aaron Nellist
Deputy Mayor Seanna Corwin-Bradley-*Absent*
Trustee R. James Baker
Trustee Aaron Davis
Trustee Jordan Gow

In **Attendance**: Mayor Nellist, Trustee Baker, Trustee Davis, Trustee Gow, Clerk-Treasurer Amanda Detschner. Deputy Mayor Seanna Corwin-Bradley was absent.

Mayor Nellist **opened the meeting at 6:04pm** by administering the Pledge of Allegiance.

Discussion on the following topics ensued:

- Replacement of Village Hall/Municipal Building 25% review

A brief overview of the 25% review was given. The parking lot design seems ambitious for what we are looking for and will be addressed at the review meeting with Barton & Loguidice. Funding continues to be the major hurdle in our way at this moment. Mayor Nellist expressed the possible need for an alternative building design leaving off the meeting room (if an agreement with the Barker Fire Department could be arranged) to save money. Currently, with COVID-19 & the state's budget woes, grant funding is non-existent.

- Village Hall fire claim

A letter from Argo regarding the Village Hall/Library fire claim was received October 27, 2020 that stated the Village has the potential to lose the coverage rider to bring the rebuild up to existing building codes because the claim is approaching two years since the date of the claim. Mayor Nellist stated he followed up with Dan Graff of the NFA about the notice and Mr. Graff is supposed to follow up with Argo about an extension.

- Pandemic Operations Plan

A draft Pandemic Operations Plan was reviewed by the Board. No changes were presented and will be brought to the Board for a vote at the Board Meeting on Monday, November 9, 2020. A brief discussion ensued about the scenario that the DPW Superintendent or the Clerk-Treasurer became ill and was unable to report for work for an extended amount of time. The consensus was to have a list of essential tasks that need to be completed to help the part time employees that would have to fill the role.

- Police Reform Policy/ Use of Force verbiage

Police Chief Braughler submitted the amendment to the Use of Force Policy, that was addressed at the Police Reform and Reinvention Collaborative meeting held October 27, 2020 at the Barker Fire Hall. All Board members were pleased with the amendment. A Police Reform Policy will need to be compiled and written to comply with NYS law by April 1, 2020.

- LED Street Lighting update

The NYPA LED Smart Street Lighting Project update was given by Trustee Davis. Trustee Davis caught the installation of 4 LED street lighting fixtures placed in the Village along Quaker Road, that were not supposed to be installed. After inquiring with National Grid, as to the placement of the LED streetlights, the Village was notified that they were installed in error and the problem would be corrected. The problem has since been rectified. The performance bond that needs to accompany the National Grid Purchase Agreement was never received, so another copy is being mailed to the Village. When received the National Grid Purchase Agreement will be submitted to National Grid for approval.

- Refuse/Cart distribution & update

An update on the Trash cart distribution and new trash contact was given by Clerk-Treasurer Amanda Detschner. The carts have been procured and will be delivered around November 9-14th. The staging area will be the Barker Fire Hall for Middleport, Barker and Somerset. After the carts are delivered residents can begin using them immediately, without the restrictions of large item pick up until January 1, 2021.

No **Public Comment** was offered.

Board Comment was offered by:

Mayor Nellist: The Village may need to consider alternative building options if the funding doesn't come through for the rebuild, for example maybe reaching an agreement with the Fire Hall to hold all meetings and not build a meeting room. This was just one solution offered and maybe different solutions could work.

Jordan Gow: Tried reaching out to Mayor Brothers about the tractor trailer traffic and signage but was unable to reach anyone.

Aaron Davis: At the Somerset Conservation club meeting held the week prior someone brought up that a Police Department was at the range shooting past dark. It was the Somerset Police Department.

Next meeting is the **Monthly Board Meeting, Monday, November 9, 2020 at 7:00pm @ Barker Fire Hall.**

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer

VILLAGE OF BARKER BOARD OF TRUSTEES

REGULAR MEETING AGENDA

November 9, 2020 7:00PM

@ Barker Fire Hall



Mayor Aaron Nellist
Deputy Mayor Seanna Corwin-Bradley-*Absent*
Trustee R. James Baker
Trustee Aaron Davis
Trustee Jordan Gow

In **Attendance:** DPW Superintendent Mark Remington. Deputy Mayor Corwin-Bradley was absent.

At 7:00pm meeting was called to order by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for October 2020 was \$18,815.70 an increase of \$3,592.63
An overall decrease of Sales Tax in 2020 in the amount of \$3,274.72

Approval of Minutes for the monthly board meeting held October 12, 2020 & Police Reform Meeting held October 27, 2020 was motioned for approval by Trustee Davis and was seconded by Trustee Baker.
The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.

Resolution #20-2020 Designation of Offices to be filled in the next General Election

WHEREAS, the next general election will be held on March 16, 2021;

WHEREAS, the Board of Trustees must designate by resolution and to the public the offices which are to be filled in such election and the term thereof;

NOW THEREFORE BE IT RESOLVED,

Section 1: That the Board of Trustees designated the following offices as vacant on March 31, 2021, to filled at the Village Election to be held March 16, 2021 for the following terms:

Mayor- Two (2)-year term

Trustee- Two (2)-year term

Trustee-Two (2)-year term

Section 2: The Village is hereby directed to publish this resolution in the Lockport Union Sun & Journal as official public notice.

A **motion to ADOPT Resolution #20-2020** was motioned by Trustee Gow and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.

Unpaid Village Taxes to the Niagara County Treasurer

10 parcels remain unpaid in the amount of \$7,640.76 plus \$229.21 in penalty for a total amount of \$7,869.97.

A **motion to send the unpaid Village tax to the Niagara County Treasurer** was made by Trustee Baker and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.

A motion to accept the **Adoption of the Pandemic Operations Plan required by NYS Law to be completed by April 1, 2021** was made by Trustee Gow and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.

The **Clerk-Treasurer's Financial Reports** were reviewed and accepted by the Board of Trustees.

- 3rd Quarter Water Bills are due Tuesday, November 10, 2020 without penalty
- Village Hall will be closed Wednesday, November 11, 2020 in observance of Veteran's Day, as well as, Thursday, November 26, 2020 and Friday, November 27, 2020 in observance of Thanksgiving Holiday
- Refuse Collection Tags for extra bags

A discussion ensued about which option to consider moving forward with the new refuse contract extra bag collection. Option 1: purchase 500 stickers from Modern + the \$2.50 fee for each bag collected for a total of \$1,675.00 upfront or Option 2: procure bag stickers on our own and track each sticker sold and then send the corresponding amount to Modern as needed. The Board discussed each option and decided it was best to go with option 2.

- Schedule a 25% review with Barton & Loguidice

A zoom meeting will be scheduled with Barton & Loguidice to discuss the 25% review submitted to the Village soon.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

Mayor Nellist inquired about making a Chipping schedule so resident knew when to place their brush to the curb for collection, this may cut down on the piles that show up after the Chipper has been put away for the season. Mayor Nellist stated he would try to do this before the Spring newsletter.

Trustee Davis inquired about remaining Ash trees around the DPW Garage area, there are some on the Bus Garage's property that could fall on Village property, but most have been removed. The remaining dead Ash trees along Quaker and Coleman Road will be brought to the County's attention, Asplundh has already removed the ones they felt were in danger of interrupting the power lines.

Code Enforcement Report: was not submitted

The **Police Report** was reviewed and accepted by the Board of Trustees.

Correspondence: MODERN Disposal-Cart distribution flyer
NYS DOL Unemployment Notice-11/6/2020
Blue Cross & Blue Shield- Vision administrator changing
ARGO Insurance Group- Fire Claim update October 19, 2020
ARGO Insurance Group- Fire Claim update November 1, 2020
Williamson Law Book Company-Software information
Kennedy & Madonna, LLP- impending NYS maximum contaminant levels for PFOA and PROS
Charter Communication- Update & Programming changes- October 20, 2020
Charter Communication- Update & Programming changes- October 30, 2020
Charter Communication- Update & Programming changes- November 7, 2020
NC Gallonage Report

A brief discussion ensued about the letters received from ARGO insurance group regarding the Fire claim, the NFA has stalled the process with little communication to the insurance company or the Village. A letter will be drafted to express our concern and ask to get this claim settled.

Approval of Claims and Bill Payment: Abstract 006 Voucher #'s 159-198 H3 Fund Voucher #39
General Fund-\$41,786.35 Water Fund-\$4,855.04 T&A Fund-\$1,400.00 H3 Fund-\$1,800.00 TOTAL \$49,841.39
A **motion to accept the above claims audited by the entire Board of Trustees** was made by Trustee Baker and was seconded by Trustee Gow.
The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.

Budget Transfers: A5130.2 Machinery \$790.00 to A9010.8 NYS Retirement
 A9040.8 Workers Compensation \$5.00 to A9015.8 Police Retirement
 A5130.2 Machinery \$13,323.00 to A8160.2 Refuse Collection Equipment
 A5130.2 Machinery \$7,000.00 to A5182.4 Street Lighting Contractual
 F8310.4 Water Admin Contractual \$250.00 to F9010.8 Retirement

A **motion to approve the above budget transfers** was made by Trustee Davis and was seconded by Trustee Baker.
The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.

No **Public Comment** was offered.

Board Comment was offered by:
Mayor Nellist: EEL is a business located in the KeyBank location on Main Street that produces electrical components. EEL is looking for the Village to apply for a USDA RBDG (Rural Business Development Grant) to help with costs associated with production. The Niagara County Center for Economic Development feels that the Village could apply for this grant funding and it would be open to all businesses within the Village limits. NC ED has offered to help with the grant writing process, before that could begin the Village had to activate a SAM account and supply a CAGE # and a DUNS #. All this has been completed.
Mayor Nellist stated that he would like to appoint a sub-committee to handle this request and facilitate information moving forward. A **motion to approve the implementation of the Business Development committee** was made by Trustee Davis and was seconded by Trustee Gow.
The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.
The following appointments were made:
 Mayor Nellist-Chair
 Trustee Baker
 Trustee Gow
 Clerk-Treasurer Amanda Detschner

A Christmas gathering for Village Officials & Employees was discussed and will be canceled for this year due to COVID-19.

Aaron Davis: Inquired about having a Senior complete their community service credits by redoing the historical sign at the Barker House on Quaker Road. The consensus was that the sign could be sandblasted and repainted by a local artist. Trustee Davis also inquired about hanging a banner from the guide wire to the blinking light at Main Street & Quaker Road.
Trustee Gow: Stated the owner of Mayor Brothers is in the office Monday-Friday until Noon filling in for the Plant Manager, as he tested positive for COVID-19.

A motion for **Adjournment was made at 7:33pm** by Trustee Davis and was seconded by Trustee Gow.
The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Gow NAYS-0/None ABSENT-1-Corwin-Bradley
Motioned Carried.

Next work session will be Monday, December 7, 2020 @ 6:00pm
Next regularly scheduled meeting will be Monday, December 14, 2020 @ 7:00pm

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer