



VILLAGE OF BARKER
WORK SESSION MINUTES
May 1, 2023
6:00pm @Barker Fire Department

Mayor Seanna Corwin-Bradley
Deputy Mayor Aaron Davis
Trustee Melanie Hirschman
Trustee David Quiett
Trustee- Vacant

In **Attendance**: 2 participation in government students: Tommy Harris & Madison Miller. DPW Superintendent Mark Remington was absent.

The meeting was **opened at 6:00pm** with the Pledge of Allegiance being administered by Mayor Corwin-Bradley.

Topics discussed by the Board of Trustees were:

Juneteenth Holiday

A brief discussion ensued about making the Holiday part of the observed holidays according to the employee handbook. In the past a floating holiday was discussed but never instituted. A resolution to formally adopt the Juneteenth Holiday will be placed on next week's agenda.

Employee Handbook Review

Copies of the current employee handbook were distributed to the board for review. This will be a working document and we can work on it over the next several months during the work sessions.

Vacant Trustee Position

In the Spring 2023 newsletter (mailed on 4/14/2023), Mayor Corwin-Bradley asked for interested residents to submit a letter of interest for the vacant Trustee position. One letter of interest was received from a Village resident regarding the vacancy on the Board of Trustees. Mayor Corwin-Bradley also stated that she had a person verbally indicate that they were interested in the position. Mayor Corwin-Bradley will invite them to attend a couple meeting to see if it is something they want to pursue and serve on.

Playground Chips Quote

A quote to resurface the playground on Main Street with updated wood chips was received by Titan Development. To haul/dump/spread the chips was \$3,850.00 or \$2,900 to haul/dump and have the DPW crew spread them. The Board stated that they would prefer the second option of having Titan haul/dump the chips and the DPW crew will spread them.

Clerk-Treasurer Detschner informed the Board about an issue that reoccurs by an individual about past police encounters from 2007. The Village has provided all the documents it has, but the individual keeps calling or appearing in the office demanding more. This has happened since 2018 and occurred again last week. Attorney Seaman advised on the next course of action.

May 1-May 6th, 2023 is Professional Municipal Clerks Week-an international celebration

In 1984 and in 1994, Presidents Ronald Reagan and Bill Clinton, respectively, signed a Proclamation officially declaring Professional Municipal Clerks Week the first full week of May and recognizing the essential role Municipal Clerks play in local government. Although it is one of the oldest positions in local government, few people realize the vital services Municipal and Deputy Clerks perform for their community. Primarily, they act as the cornerstone of their council/board. The functions of the Clerk necessitate a thorough knowledge of law procedure, administration and interpersonal relations. IIMC further challenges Clerks to fervently pursue continuing education opportunities and professional networking to "establish [their] proper role as a member of the municipal executive team." The International Institute of Municipal Clerks (IIMC) sponsors Professional Municipal Clerks Week.

A brief discussion about the closing of the LED streetlights with NYPA ensued, as well as an update on the streetlight maintenance contract.

No **Public Comment** was offered.

Board Comment was offered by:

Trustee Hirschman: Asked if a bike rack could be placed in the park by the playground for the kids' bikes. The new swing set is up and ready to go, it has 3 belt swings and one toddler swing.

Deputy Mayor Davis: Stated debris is piling up in the creek by the Fire Hall again and the Village should look at getting it removed like in previous years.

Trustee Quiett: Stated nice job on the swing set to Trustee Hirschman and the Village is a little safer after some troubled tenants have been evicted recently.

Mayor Corwin-Bradley: Asked if we could decorate the gazebo for prom on May 19th.

A motion for **Adjournment was made at 6:31pm** by Trustee Hirschman and was seconded by Deputy Mayor Davis.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Davis,Hirschman,Quiett NAYS-0/None Motion Carried.

Next meeting is the Monthly Board Meeting, Monday, May 8, 2023 at 7:00pm @ Barker Fire Hall

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer



Professional Municipal
**CLERKS
WEEK**
An International Celebration • May 1-6, 2023

VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINUTES

May 8, 2023 7:00PM

@ Barker Fire Hall



Mayor Seanna Corwin-Bradley
Deputy Mayor Aaron Davis
Trustee Melanie Hirschman
Trustee David Quiett
Trustee- Vacant

In **Attendance**: Deputy Clerk-Treasurer Laurel Cantella, Kathie Smith, Neal Gordon, Lisa Thompson, Hven Weese

At 7:00pm meeting was called to order by Mayor Corwin-Bradley by administering the Pledge of Allegiance.

The **Sales tax** received for April 2023 was \$17,768.55 a decrease of \$551.42 from April 2022.

The **Approval of Minutes** for the Annual Organizational meeting held April 3, 2023 was motioned for approval by Trustee Quiett and was seconded by Trustee Hirschman.

The previous was ADOPTED. AYES-4-Corwin-Bradley, Davis, Hirschman, Quiett NAYS-0/None Motion Carried.

RESOLUTION #19-2023

Resolution Declaring Juneteenth (June 19) as an Observed Public Holiday in the Village of Barker

WHEREAS, the Board of Trustees wishes to declare Juneteenth (June 19) as observed public holiday in the Village of Barker; and

WHEREAS, on September 22, 1862, President Abraham Lincoln issued the celebrated Emancipation Proclamation informing Confederate States that he would declare enslaved people "forever free", paving the way for the passing of the 13th Amendment, which formally abolished slavery in the United States of America on June 19, 1865; and

WHEREAS, June 19th (Juneteenth) is a day to celebrate the end of slavery and the advancement of equality and justice in the United States of America;

WHEREAS, Juneteenth celebrates African American freedom and achievement, while encouraging continuous self-development and respect for all cultures;

WHEREAS, the New York State Legislature voted unanimously to recognize Juneteenth as a legal state holiday beginning in 2020 and the federal government adopted it in 2021; and

WHEREAS, the Village Board of Trustees approves recognizing Juneteenth as an observed public holiday beginning in 2023, observed on June 19, 2023, and every year thereafter; and

WHEREAS, this action honors Village Board of Trustees commitment to diversity, equity and inclusion and is deemed to be in the best interest of the Village, its administration, and its employees.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF TRUSTEES AS FOLLOWS:

Section 1. The Board of Trustees hereby approves declaring Juneteenth (June 19) as an observed public holiday beginning in 2023 in the Village of Barker.

Section 2. That Section Paid Holidays of the Employee Handbook of the Village of Barker should be amended to add Juneteenth as an observed public holiday in the Village of Barker.

Section 3. This resolution is effective immediately upon its enactment by the Board of Trustees.

A **motion to ADOPT Resolution #19-2023** was made by Trustee Davis and was seconded by Trustee Hirschman. The previous was ADOPTED. AYES-4-Corwin-Bradley, Davis, Hirschman, Quiett NAYS-0/None Motion Carried.

Tax Warrant- A motion to Authorize the Clerk-Treasurer to collect taxable levy of \$151,922.63, plus \$10,940.74 in unpaid water rents for a total of \$162,863.37 was made by Trustee Hirschman and was seconded by Trustee Quiett. The previous was ADOPTED. AYES-4-Corwin-Bradley, Davis, Hirschman, Quiett NAYS-0/None Motion Carried. Notice of the 2023 taxes levied shall be published in the Union Sun & Journal once per week for two consecutive weeks.

The **Town of Somerset Bi-Centennial Parade** will be held on July 22 at 2:00pm and the Village was asked to participate. A discussion ensued about making a float versus walking with a banner. The consensus was that walking with a banner and matching t shirts would be the way to go and would be most cost effective. Clerk-Treasurer Detschner will complete the form and submit to the Bi-Centennial committee.

The Clerk-Treasurers Financial Reports were reviewed and accepted by the Board of Trustees.

- Tax Bills will be mailed on May 30, 2023 and are due between June 1st and June 30th without penalty

A **motion to authorize the Clerk-Treasurer to make necessary budget transfers to close out the FY 2022-2023** books was made by Trustee Quiett and was seconded by Trustee Davis. The budget transfers made will be presented at the following board meeting for approval.

The previous was ADOPTED. AYES-4-Corwin-Bradley, Davis, Hirschman, Quiett NAYS-0/None Motion Carried.

- Mayor needs to execute the engagement letter from Tronconi, Segarra and Associates for the compilation of the AUD FY 2022-2023
- A brief update on the streetlight maintenance contract was given. One contractor has followed up to the RFP in an email and offered suggestions on changes to make the contract fair for both the Village and the vendor. Attorney Seaman stated the suggestions were acceptable and the vendor will follow up with a quote shortly.

Public Works Report-No report submitted

Code Enforcement Report-No report submitted

Correspondence: Charter Communications- Upcoming changes- April 14, 2023
 NYS DOT CHIPS letter- May 2, 2023
 ShelterPoint disability insurance privacy policy
 NYCOM 2023-2024 dues notice
 Town of Somerset- reassessment of Village Hall/Library property
 NC Gallonage Report-March & April 2023

Approval of Claims and Bill Payment: Abstract 012 Voucher #'s 372-411 H3-Voucher#'s 59
 General Fund-\$18,194.72 Water Fund-\$3,591.99 T&A Fund-\$1,400.00 H3 Fund-\$44,906.55
 TOTAL \$68,093.26

A **motion to approve the above claims and bill payment audited by the entire Board of Trustees** was made by Trustee Hirschman and seconded by Trustee Quiett. The previous was ADOPTED. AYES-4-Corwin-Bradley,Davis,Hirschman,Quiett NAYS-0/None Motion Carried.
 The budget transfers made will be presented at the following board meeting for approval.

Budget Transfers: A1620.41 VH-Electricity \$50.00 to A1620.42 VH-Heat
 A1010.4 Board Contractual \$1,000.00 to A1420.4 Law Contractual
 A1320.4 Accountant \$225.00 to A1620.44 VH Contractual
 A1640.43 DPW Vehicle Maintenance \$100.00 to A1640.45
 A1010.4 Board Contractual \$700.00 to A7110.43 Parks Miscellaneous
 A1320.4 Accountant Contractual \$400.00 to A7110.43 Parks Miscellaneous
 A1325.43 Clerk Training \$700.00 to A7110.43 Parks Miscellaneous
 A420.4 Election Contractual \$100.00 to A7110.43 Parks Miscellaneous
 A5110.4 Street Maintenance Contractual \$750.00 to A7110.43 Parks Miscellaneous
A8160.4 Refuse Collection \$6050.00 to A7110.43 Parks Miscellaneous
 F9030.8 Social Security \$647.00 to F8320.4 Source of Supply

A **motion to approve the above budget transfers** was made by Trustee Davis and was seconded by Trustee Hirschman.
 The previous was ADOPTED. AYES-4-Corwin-Bradley,Davis,Hirschman,Quiett NAYS-0/None Motion Carried.

Public Comment was offered by:

Kathie Smith: Stated that Verizon internet services are now available in the Village, which before only spectrum was available, so residents have options for their internet provider. Mrs. Smith also stated that there are many other side walks in the village that should be looked at for repair other than the east side of Pallister Ave. East Avenue needs attention, Coleman road is slanted and dangerous and Quaker from High to Coleman is in poor condition. President Smith of the Barker Public Library stated they would like to get the second phase bid out ASAP so that the building can get finished.

Board Comment was offered by:

Trustee Hirschman: Stated the new swing set in the Main Street (David Barker) park has been installed and is fully functional. The playground chips have been delivered, but needs to be spread by the DPW crew. Trustee Hirschman would also like a bike rack placed in the park.

Trustee Davis: gave a brief update on the Bi-Centennial committee plans for July 21-23rd. For the cruise night, it will depend on how many cars show up on how far Main Street will need to be closed. The 5K is July 22 and certain roads will be closed from 7am to 10am. The parade will have tractors, cars, 13 fire companies, somerset police and NC sheriff's department. Details on the fireworks are still being ironed out.

Trustee Quiett: Stated he has received complaints about the trees on the east side of East Avenue by Coleman road need to be trimmed because they are protruding into the street. He also stated you can hear foxes squawking all day, which is unusual. Trustee Quiett also stated someone discharged a shot gun on East Avenue last Saturday and it upset many of the neighbors.

Mayor Corwin-Bradley: Stated she reached out to B&L about when the phase two bid specs should be received by the Village and they sent back the date of May 26, 2023. There will be decisions that need to be made to finalize the documents to go out to bid, so a special meeting may be called to expedite the process after Memorial Day. She will also be speaking at the Memorial Day ceremony at the Town of Somerset Park at 10am on May 29, 2023. She encouraged everyone to attend.

A motion for **Adjournment was made at 7:24pm** by Trustee Quiett and was seconded by Trustee Davis.
 The previous was ADOPTED. AYES-4-Corwin-Bradley,Davis,Hirschman,Quiett NAYS-0/None Motion Carried.

Next work session will be Monday, June 5, 2023 at 6:00pm at the Barker Fire Hall.

Next regularly scheduled meeting will be Monday, June 12, 2023 at 7:00pm at the Barker Fire Hall

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
 Clerk-Treasurer