

VILLAGE OF BARKER BOARD OF TRUSTEES  
REGULAR MEETING MINUTES

July 13, 2015 7:00PM



Mayor Aaron Nellist  
Deputy Mayor Janice M. Rider  
Trustee Gregory P. Kerth  
Trustee Scott Matheis  
Trustee Kimberly Ruffini

**Attendance :** DPW Superintendent, Mark Remington, Police Chief, Ross Annable, Deputy Clerk-Treasurer, Vicky Baker, Phyllis Hildebrant, Phil Bates, Dale Howard, Timothy Braughler Sr. Absent was Trustee, Kim Ruffini and Clerk-Treasurer, Amanda Detschner.

**At 7:00pm meeting was called to order by Mayor Nellist by administering the Pledge of Allegiance.**

The **Sales tax** received for June was \$10,434.72 an increase of \$440.19 from June 2014.

The **Approval of Minutes** for the monthly board meeting June 8, 2015 was motioned by Deputy Mayor, Janice Rider and seconded by Trustee, Greg Kerth. All voted aye to carry the motion.

The date and time to audit the books for Fiscal Year 2014 – 2015 was tentatively set for 9:00 am on August 1<sup>st</sup> depending on Clerk-Treasurer’s availability. Mayor, Aaron Nellist, Deputy Mayor, Janice Rider, Trustee, Greg Kerth and Trustee, Scott Matheis plan to attend/audit the books.

The **Clerks Financial Report** was reviewed and accepted by the Board.

- ✎ Water Bills will be mailed July 10 and due August 10 without penalty
- ✎ Tax collection remains, now with 5% penalty as of July 2nd
- ✎ Accountant is working on AUD “Annual Update Document” to be filed by August 1<sup>st</sup>.
- ✎ Set a date and time to Audit the 2014/2015 Fiscal Year Ledger
- ✎ July 6, 2015 the USDA completed a Security and Compliance Review by Dawn Kuras and found no critical violations, She also informed the Mayor and C/T about available programs the USDA can help fund
- ✎ Clerk-Treasurer, Amanda Detschner will be out of the office July 13-17<sup>th</sup>. A full scholarship for \$850.00 was awarded for her to attend the Cornell Municipal Clerks Institute held at the Cornell College Campus by the NYS Association of City and Village Clerks

The **Public Works Report** reviewed and accepted by the board. The second quarter, water comparison report was discussed due to the substantial loss of water. Superintendent Remington updated everyone on the current action in locating the source of the water loss. He explained they found an old valve on Main St. that hadn’t been shut down properly. Plan is to cut it out of blacktop and cap it off.

- ✎ Water comparison 2<sup>nd</sup> QTR 2015
- ✎ Cindy Stephen-Leak Detection Specialist was out on Wed., July 8th
- ✎ Playground was painted by a Bible Study Group on Wednesday, June 24<sup>th</sup>
- ✎ County to begin road work on Coleman and East Ave Mid-July

**A 2015 Chevy Silverado 2500 4x4 Double Cab 1WT Truck** has been ordered through Cappelino Chevrolet piggybacking off of Chautauqua County Bid, which should arrive in roughly 4 weeks

Base Price \$28,504.45  
With Access. \$34,902.65  
Trade In \$19,402.65  
GRAND TOTAL \$15,500.00

**A motion to approve the payment for the 2015 Chevy Silverado** was made by Deputy Mayor Rider and seconded by Trustee Matheis. All voted aye to carry the motion.

Estimates for tree removal behind DWP Garage- 2 trees, David Barker Park-1 tree and 4 trees on Pallister

Pallister & Park \$1,300.00  
DPW Garage \$800.00  
TOTAL \$2,100.00

**A motion to pay for the removal of the trees at the Garage** was made by Trustee Kerth and seconded by Trustee Matheis. All voted aye to carry the motion.

**A motion to pay for the tree removal on Pallister Ave.,** if Asplundh cannot do for free, was made by Deputy Mayor Rider and seconded by Trustee Kerth. All voted aye to carry the motion.

- ✎ Lyme Energy will not be able to redo Village lighting to LED because to be approved for the program the energy savings has to be more than what we would save. Looking into getting the Gazebo lights repaired with LED.
- ✎ Niagara County work crew has been painting the Village Hall for a total of 6 days. A drastic improvement can be seen by all and the signs have been taken to Mark Weld to be redone before being placed back on the building.
- ✎ Increase in wages for part-time Laborer, Matthew Smolinsky

A motion to increase the wage for part-time Laborer, Matthew Smolinsky from \$8.75 to \$9.25 was made by Trustee Kerth and seconded by Trustee Matheis. All voted aye to carry the motion.

Mayor Nellist advised that Dawn Kuras from USDA asked about the schedule for flushing of water system. Superintendent Remington plans to keep a written schedule.

The **Code Enforcement Report** was reviewed and accepted by the Board.  
2 building permits issued-both for roof tear off and replacement

The **Police Report** was reviewed and accepted by the board.  
Chief Annable reported that we have received the new radios from Niagara County. Approximate value is \$50,000.00. He also reported that the new light bar for the new police vehicle has been delivered.  
✎ Letter of Resignation of Police Officer Jeffrey Swick  
A Motion to accept the Letter of Resignation was made by Trustee Matheis and seconded by Deputy Mayor Rider. All voted aye to carry the vote.  
✎ Hire Tim Braughler as Police Officer P/T  
The discussion as to hiring a new Police Officer was delayed to the end of the meeting as per the request of Mayor Nellist.

**Correspondence:**  
M&T Bank-Thank You  
Independent Living of WNY  
Time Warner Cable- June Programming Changes  
Time Warner Cable- July Programming Changes  
Computel Consultants- GRT Update  
Village of Lake Success-Scholarship Award  
Dept. of Public Service-Telecommunications in NY  
Office of State Comptroller-Town Court Fines  
Modern Disposal-New Contract price per unit  
NYCOM letter to Majority Leader Flanagan  
NC Gallonage Report  
2 thank you cards received thanking Mark Remington for his assistance.  
Request to complete a survey received from Center for Economic Development

**Approval of Claims and Bill Payment:** Abstracts 002 Voucher #'s 18-60  
General Fund-\$11, 251.22 Water Fund-\$4,286.96 T & A - \$1500.00 TOTAL \$17,038.18  
A motion to approve the claims and pay the bills was made by Deputy Mayor Rider and seconded by Trustee Matheis. All voted aye to carry the motion.

**Budget Transfer:** To Close Year End 2014/2015 Fiscal Year  
A1010.4 Board Contractual \$.04 from A1210.4 Mayor Contractual  
A1325.1 Clerk-Treasurer PS \$.07 from A1210.4 Mayor Contractual  
A1325.42 Clerk-Treasurer Supplies \$188.00 from A5110.4 Laborer PS  
A1325.42 Clerk-Treasurer Supplies \$152.00 from A5110.4 Street Maintenance Contractual  
A1325.42 Clerk-Treasurer Supplies \$124.00 from A7110.41 Parks Misc.  
A1640.43 Vehicle Maintenance \$290.00 from A1210.4 Mayor Contractual  
A1640.43 Vehicle Maintenance \$108.00 from A5010.4 Street Admin. Contractual  
A3120.1 Police Chief PS \$.10 from A1210.4 Mayor Contractual  
A3120.44 Police Supplies \$400.00 from A5110.4 Street Maintenance  
A1410.1 Deputy C/T PS \$220.0 from A1920.4 Association Dues  
A1410.4 Deputy C/T Contractual \$182.10 from A5110.4 Street Maintenance  
A5010.1 Superintendent PS \$.36 from A5110.4 Street Maintenance  
A5182.4 Street Lighting \$400.00 from A5110.4 Street Maintenance  
A5182.4 Street Lighting \$67.50 from A1420.4 Law Contractual  
A5182.4 Street Lighting \$85.30 from A1620.41 Village Hall Electric  
A5182.4 Street Lighting \$33.00 from A1920.4 Association Dues  
A5182.4 Street Lighting \$30.00 from A9010.8 Insurance  
A5182.4 Street Lighting \$15.00 from A1460.4 Records Management  
A5182.4 Street Lighting \$10.00 from A7110.43 Parks Misc.  
A9030.8 Social Security \$2.04 from A3410.4 Fire Department Contract  
A9060.8 Medical Insurance \$50.00 from A8010.4 Zoning Contractual  
A9060.8 Medical Insurance \$50.00 from A8020.4 Planning Contractual  
A9060.8 Medical Insurance \$62.00 from A3410.4 Fire Department Contract  
A7110.43 Parks Misc. \$7.00 from A5110.4 Street Maintenance  
F8310.11 Clerk-Treasurer PS \$.03 from F8310.4 Water Administration Contractual  
F8340.4 Transmission & Distribution Contractual \$1,890.63 from F9010.8 State Retirement  
F9030.8 Social Security \$110.00 from F9010.8 State Retirement  
F9060.8 Medical Insurance \$62.08 from F9010.8 State Retirement

A motion was made to approve the budget transfers by Trustee Kerth and seconded by Trustee Matheis. All voted aye to carry the motion.

New Fiscal Year Budget Transfer-2015/2016  
A8989.4 Farmers Market \$375.00 from A1990.4 Contingency  
A motion was made to transfer said money to The Farmer Market's budget line by Deputy Mayor Rider and seconded by Trustee Matheis with a vote of:  
Mayor Nellist – Aye  
Deputy Mayor Rider – Aye  
Trustee Kerth – Nay  
Trustee Matheis – Aye  
Trustee Ruffini-Absent  
Motion carried.

**Public Comment was offered by:**  
Phyllis Hildebrant questioning the cleaning up of property in the Town of Somerset. Superintendent Remington advised her of the procedure in the town. Trustee Kerth showed her the Code Enforcement report that listed was property owners in the Village had been contacted in the month of June.

Board Comment. Phil Bates spoke on the progress of finding the water leak and offered suggestions of what else may be done.

**Board Comment:** None offered

The matter of hiring a new Police officer was brought up. A motion was made to go into **Executive session on the grounds of a personnel issue was made by Trustee Kerth and seconded by Deputy Mayor Rider**. All voted Aye to carry the motion.

**Board went into Executive session at 7:40 PM.**

All present in the Executive Session:

- Mayor Aaron Nellist
- Deputy Mayor Janice Rider
- Trustee Gregory Kerth
- Trustee Scott Matheis
- Deputy Clerk-Treasurer Victoria A. Baker
- Police Chief Ross Annable

**A motion to adjourn the executive session was made by Deputy Mayor Rider and seconded by Trustee Matheis.** All voted Aye to carry the motion. **Executive session adjourned at 8:05pm.** and regular board meeting resumed.

At this time discussion was held regarding hiring procedures, in particularly the hiring of Police officers. Also discussed was whether we needed to fill the position at all. Number of hours worked and the time of coverage was discussed. A separate issue regarding getting non working officers off the payroll was discussed.

A motion was made to hire another police officer was made by Trustee Kerth and seconded by Trustee Matheis with a vote of :

- Mayor Nellist – Nay
- Deputy Mayor – Aye
- Trustee Kerth – Aye
- Trustee Matheis – Aye
- Trustee Ruffini-Absent

Motion carried.

At this time, Prospective candidate, Timothy Patrick Braughler Sr. was brought into the Board Meeting and interviewed by the entire board.

A motion to **approve the hiring of Timothy Patrick Braughler Sr. as a part –time Police officer** was made by Deputy Mayor Rider and seconded by Trustee Kerth. All voted aye to carry the motion. Mr. Braughler was given the Oath of Office by Deputy Clerk-Treasurer, Vicky Baker

**A motion for Adjournment was made at 8:43pm** by Trustee Kerth and seconded by Trustee Matheis. All voted aye to carry the motion.

**Next regularly scheduled work session will be August 3, 2015 @ 6:00pm.**  
**Next regularly scheduled meeting will be August 10, 2015 @ 7:00pm.**

Respectfully Submitted,

Victoria A. Baker  
Deputy Clerk-Treasurer