



VILLAGE OF BARKER WORK SESSION MINUTES

May 4, 2015
6:00pm

In Attendance: Police Chief W. Ross Annable, DPW Superintendent Mark Remington, Deputy Clerk-Treasurer Vicky Baker and Clerk-Treasurer Amanda Detschner.

Mayor Nellist opened the meeting with the Pledge of Allegiance at 6:00pm.

The following topics were discussed, with no action taken:

- Banking Options
- The Farmer's Market Insurance Policy
- DPW Laborer Part Time/As Needed Position
- Police Equipment need for NC switch over

No **Public Comment** was offered.

Board Comment was offered by:

Mayor Nellist: Discussed a Letter from Independence University about a Mayoral Scholarship Program and National Police Service Week in May with a service in Lewiston to honor Law Enforcement Professionals and fallen Officers.

Trustee Matheis: Asked if the Village could be notified when the Town of Somerset car was going to be out of commission for an extended period of time, so that the Village would be able to cover shifts if necessary. Mayor Nellist will contact the Town Supervisor about this issue.

A motion for adjournment was made at 7:00pm by Trustee Kerth and a second was offered by Trustee Ruffini. All voted aye to carry the motion.

VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINUTES



May 11, 2015 7:00PM

Mayor Aaron Nellist
Deputy Mayor Janice M. Rider
Trustee Gregory P. Kerth
Trustee Scott Matheis
Trustee Kimberly Ruffini

In Attendance was Police Chief W. Ross Annable, DPW Superintendent Mark Remington, Deputy Clerk-Treasurer Vicky Baker, Dale Howard, Phyllis Hildebrant and 22 Participation in Government Students.

At 7:00pm meeting is called to order by Mayor Nellist by administering the Pledge of Allegiance.

Sales tax received for April 2015 was \$11,539.02 a decrease of \$1,051.97 from April 2014.

The **Approval of Minutes** for the Annual Organizational Board Meeting held April 6, 2015 was motioned by Deputy Mayor Rider and seconded by Trustee Ruffini. A unanimous vote followed to carry the motion.

Designation of Official Depository – Resolution #18-2015

WHEREAS the Board of Trustees of the Village of Barker has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1: That the Board of Trustees of the Village of Barker does hereby designate M & T Bank. as the depository of all money received by the Village Clerk-Treasurer.

Section 2: That this resolution shall take effect June 1st, 2015.

Section 3. That the Clerk-Treasurer shall have the authority to begin the process of switching over all KeyBank N.A. accounts to M & T Bank, effective immediately.

Section 4: That the Clerk-Treasurer shall have the authority to close the accounts at KeyBank N.A. when the transfer to M & T Bank is complete.

Resolution #18-2015 was motioned for adoption by Trustee Matheis and seconded by Trustee Kerth. All voted aye to carry the adoption of the resolution.

Investment Policy – Resolution #19-2015

Whereas the Investment Policy was adopted by the Village Board in April 2015, and

Whereas, the KeyBank N.A. is restructuring its governmental accounts to include fees, and

THEREFORE BE IT RESOLVED that the Depository for Village funds will be M & T Bank effective June 1, 2015 and that change will be included in the Investment Policy of the Village of Barker.

Resolution #19-2015 was motioned for adoption by Trustee Ruffini and a second was offered by Deputy Mayor Rider. A unanimous vote followed to carry the adoption of the resolution.

Authorizing the Official M&T Bank Signers-Resolution #20-2015

WHEREAS, The Village of Baker has designated M & T Bank as the official depository of all money received by the Village Clerk-Treasurer,

NOW THEREFORE BE IT RESOLVED:

Section 1: That following are authorized signers to all Village accounts at M & T Bank

Mayor- Aaron Nellist
Clerk-Treasurer- Amanda M. Detschner
Deputy Clerk-Treasurer- Victoria A. Baker

Section 2: That this resolution shall take effect on June 1, 2015

Resolution #20-2015 was motioned for adoption by Deputy Mayor Rider and a second was offered by Trustee Matheis. All voted in favor carrying the adoption of the Resolution.

The **Approval of the Depository Collateral Agreement with M & T Bank** was motioned by Deputy Mayor Rider and seconded by Trustee Ruffini. A unanimous vote followed to carry the motion.

Online Payment Agreement-Hamer Enterprises - Resolution #21-2015

WHEREAS, the Board of Trustees of the Village of Barker has determined that the Village shall begin to incorporate online and in office credit card payments;

NOW THEREFORE BE IT RESOLVED:

Section 1: That no cost shall be paid by the Village for such use, a convenience fee based on their dollar amount of the transaction will be paid by the customer if they choose to use the credit card method of payment.

Section 2: That the funds shall be cleared by M & T Bank and deposited into the Village of Barker’s account.

Resolution #21-2015 was motioned for adoption by Trustee Kerth and seconded by Deputy Mayor Rider. All voted aye to carry the adoption of the resolution.




The **Tax Warrant for 2015** was motioned to be executed by Deputy Mayor Rider and a second was offered by Trustee Ruffini. A unanimous vote followed to carry the motion. The Clerk-Treasurer to collect tax levy of \$138,603.53, plus \$8,899.75 in unpaid water rents for at total of \$147,503.28. A Notice of the 2015 tax roll shall be published in the Union Sun and Journal once per week for two consecutive weeks.

Town of Somerset Water /Sewer Department Contract Approval for the work performed in the Village by the Town at a rate of \$70.00/hour for backhoe services, \$40.00/hour for Dump Truck Services and labor shall be charged at the Town rate for hourly employees used. A motion for approval of the contract was made by Trustee Kerth and seconded by Deputy Mayor Rider. All voted in favor, motioned carried.




The **purchase additional Insurance coverage for the Farmer’s Market event** through the NYS Farmer’s Market Federation in the amount of \$275.00 for one year of coverage was made by Deputy Mayor Rider and seconded by Trustee Ruffini with a vote of:

Mayor Nellist-Aye
Deputy Mayor Rider-Aye
Trustee Kerth-Nay
Trustee Ruffini-Aye
Trustee Matheis-Aye
Motioned Carried.


The **Clerks Report** financial report was reviewed and accepted by the Board of Trustees.

-  OSC Reviewed our Tax Cap Forms and 2015/2016 Budget and had no findings
-  Water Bill penalty will be added on May 12, 2015.
-  Tax Bills will be mailed on May 29th for Collection beginning June 1, 2015. Beginning July 1st 5% penalty will be added, August 1st a 6% penalty will be added, September 1st a 7% penalty will be added and the last month for collection of taxes by the Village will be October, with a deadline of October 31, 2015 with an 8% penalty added. As of November 1st, 2015 all remaining taxes will be turned over to Niagara County for Collection on the Counties January Tax bill.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

-  The **Resignation of Franklin Rider III** as a per diem Laborer was accepted on a motion from Trustee Matheis and seconded by Trustee Kerth. A unanimous vote followed to carry the motion.
-  One Application was received for the Part **Time/As Needed Public Works Laborer from Matthew Smolinsky**, a motion to hire Matthew as the Part Time DL Laborer, pending Civil Service approval was motioned by Trustee Kerth and a second was offered by Trustee Ruffini. All voted aye to carry the motion.
-  Intersections to be completed May 14 & 15th, additional intersections maybe completed with permission, which would include Main Street & Quaker Road, Main Street and East Avenue, top coat a section of High Street and repair the shoulder of the road on Quaker in front of PWT Restaurant
Original Quote \$7,645.00 (Quaker & High, Pallister & Church, High & East, Pallister & Main)
New Work \$8,170.00
TOTAL \$15,815.00



A motion for approval of the **paving work to be completed by O’Regans** in the amount of \$15,815.00 was made by Deputy Mayor Rider and a second by Trustee Matheis. All voted in favor to carry the motion.





2015 Kubota Tractor Model B2301 is now available for purchase through National Joint Powers Alliance:

New 2015 Kubota Tractor- Model B2301	\$17,852.00	(Without State Bid) \$22,135.00
Trade in on 2011 Kubota Tractor-Model B2320	\$9,500.00	Savings of \$4,463.00
Dealer Assembly	\$450.00	
Freight Cost	\$370.00	
PDI	\$250.00	
TOTAL PRICE	\$9,388.25	

The approval **to purchase the Kubota Tractor B2301** was motioned for approval, pending the outcome of the trade in with the cab or without the cab, by Deputy Mayor Rider and seconded by Trustee Kerth. A unanimous vote followed to carry the motion.

-  Niagara County work Crew will be cleaning the Creek on Wednesday, May 13th.
-  Water Comparison

The **Police Report** was reviewed and accepted by the Board of Trustees.

-  Equipment purchase for NC switch over of computer systems was discussed.
The new 2010 Crown Victoria is now being painted by the Students at the N/O Boces in Medina for \$200.00. The approximate cost for the equipment will be - \$1,500 of DWI money toward the new computers And \$3,100 of approximate appropriations to be used toward supplies, labor, electrical, paint and graphics for the transfer to the new 2010 Crown Victoria. As well, as the siren will need to be checked. A motion to allow the Police Department to use remaining appropriations was made by Trustee Ruffini and a second was offered by Deputy Mayor Rider.
-  Mayor Nellist also stated he had a discussion with Supervisor Engert in regards to the Town Constables car being out of service. He did state that we should be notified in the future if it were to happen again.

Correspondence:

NYS Empire Development Workshop- Consolidated Funding Applications
N/O Counties Training for Boards, Code Enforcement Etc. Wed., June 17, 2015 @5-9:30pm
NYS office of information Technology Services Information
APEX Lighthouse Wind News
Time Warner Cable Programming Changes-April 15, 2015
Time Warner Cable-Comcast Merger-April 29, 2015
Time Warner Cable Programming Changes-May 6, 2015
NFAVO Minutes from the Meeting April 15, 2015
NC Center For Economic Development Letter about new Zoning Maps
NC Gallonage Report

Approval of Claims and Bill Payment: Abstracts 012 Voucher #'s 5-382
General Fund-\$26,027.23 Water Fund-\$2,503.62 T&A-\$1,000.00 Capital-\$22,315.43
TOTAL \$51,846.28

A motion to approve Claims and Bill Payment was made by Trustee Matheis and second was offered by Trustee Kerth. All voted aye, motion carried.

The **East Avenue Water Main Extension Project** is now 97% complete, as of April 30th. Payment Application #2 has been submitted in the amount of \$17,253.04 from V&B Underground Utilities. A motion to pay application #2 was made by Deputy Mayor Rider and a second was offered by Trustee Ruffini. All voted aye to carry the motion.

Budget Transfers:
A1620.42 Village Hall Heat \$100.00 FROM A1325.43 C/T Training
A1620.44 Village Hall Contractual \$290.00 FROM A1210.4 Mayor Contractual
A1620.44 Village Hall Contractual \$500.00 FROM A1410.1 Dep. C/T PS
A1640.45 DPW Garage-Misc. \$481.18 FROM A1010.4 Board of Trustees Contractual
A1325.42 Clerk's Supplies \$200.00 FROM A9010.8 State Retirement
A1325.42 Clerk's Supplies\$215.00 FROM A3620.4 Building Inspector Contractual
A1325.42 Clerk's Supplies \$800.00 FROM A9015.8 Police Retirement
A3120.2 Police Equipment/Capital Outlay \$9,020.00 FROM A9010.8 State Retirement
A3310.4 Traffic Control/Signage \$1,000.00 FROM A5010.4 Street Admin. Contractual
A5110.4 Street Maint. Contractual \$1,000.00 FROM A5110.1 Street Maint. Laborer PS
A5142.4 Snow Removal \$376.00 FROM A5110.1 Street Maint. Laborer PS
A5182.4 Street Lighting \$400.00 FROM A9040.8 Workers Compensation Insurance
F9030.8 Social Security \$500.00 FROM F9010.8 State Retirement

A motion to approve all the above Budget Transfers was made by Deputy Mayor Rider and a second was offered by Trustee Kerth. A unanimous voted followed, motion carried.

No **Public Comment** was offered.

No **Board Comment** was offered.

A motion for **Adjournment** was made at 7:53pm by Trustee Kerth and a second was offered by Deputy Mayor Rider. All voted aye to carry the motion.

Next regularly scheduled work session will be June 1st, 2015 @ 6:00pm.
Next regularly scheduled meeting will be June 8th, 2015 @ 7:00pm.

Respectfully Submitted,

Amanda M. Detschner, Clerk-Treasurer