

VILLAGE OF BARKER BOARD OF TRUSTEES

REGULAR MEETING MINUTES

November 9, 2015 7:00PM



Mayor Aaron Nellist
Deputy Mayor Janice M. Rider
Trustee Gregory P. Kerth
Trustee Scott Matheis
Trustee Kimberly Ruffini

In **Attendance:** DPW Superintendent Mark Remington, Chief of Police W. Ross Annable, Dale Howard, Erin Goodlander and the following participation in Government Students: Erika Moeller, Madison Greenwald, Ian Goodlander, Michael Snell, Emma Jenks, Courtney Bodine, Lindsey Williams.

At 7:00pm meeting was called to order by Mayor Nellist by administering the Pledge of Allegiance.

A Presentation of Health Insurance options from Cathie Shaw, Paychex

Due to the cancellation of our policy through Health Republic effective November 30, 2015, it is imperative that we learn our options and what is available for us to sign up with for December 1, 2015. As well as, the benefits of using Paychex as our health insurance broker.

The **Sales tax** received for October 2015 was \$13,027.11 a decrease of \$888.63 from October 2014.

The **Approval of Minutes** for the monthly board meeting held October 12, 2015 was motioned for approval by Deputy Mayor Rider and a second was offered by Trustee Kerth. All voted aye to carry the motion.

The **Approval of Minutes** for the Special Meeting held October 19, 2015 was motioned for approval by Deputy Mayor Rider and seconded by Trustee Matheis. A unanimous vote followed to carry the motion.

Resolution #25-2015 Approval of Change Order #1- East Avenue Water Main Extension Project

WHEREAS, the Village of Barker developed a budget for the East Avenue Water Main Extension Project based on estimates for the costs for various budget items, and

WHEREAS, the actual costs for the items were more or less than the budgeted amounts, as follows:
Change order #1- decrease of \$1,593.21 due less material needed than anticipated

BE IT RESOLVED, that the Village of Barker Board of Trustees hereby authorizes the adjustments to the budget.

A motion to adopt resolution #25-2015 was made by Trustee Matheis and seconded by Trustee Kerth. All voted aye. Motion carried. Resolution adopted.

Resolution #26-2015 Acceptance of Construction and Final Payment

WHEREAS, the construction improvements for the Village of Barker East Avenue Water Main Extension Project have been completed and approved by the NYS Department of Health; and

NOW, THEREFORE BE IT RESOLVED, that the Village of Barker's Board of Trustees accepts the project as constructed and hereby authorizes final payment to the contractor, V&B Underground Utilities.

A motion to adopt resolution #26-2015 was made by Trustee Ruffini and seconded by Deputy Mayor Rider. A unanimous vote followed to carry the motion. Resolution adopted.

The **Authorization of the final payment to V&B Underground Utilities in the amount of \$1,000.00** was motioned for approval by Trustee Kerth and a second was offered by Trustee Matheis. All voted aye to carry the motion.

Resolution #27-2015 Authorization to close and transfer remaining funds of the East Avenue Water Main Extension Capital Checking Account back to the Water Reserve Account F230

WHEREAS, the Village of Barker transferred \$40,000 from a Water Reserve F230 to a capital checking account H200 to repair approximately 400 linear feet of water main extending eastward from East Avenue between Church Street and Main Street; and

WHEREAS, after the final payment of \$1,000.00 to V&B Underground Utilities a balance of \$691.92 will be transferred back to the Water Reserve account from which it was removed (F230)

NOW, THEREFORE BE IT RESOLVED that the Village of Barker Board of Trustees authorizes the closing of the Capital Checking account with the remaining balance to be placed back into the Water Reserve F230 by the Clerk-Treasurer.

A motion to adopt resolution #27-2015 was motioned by Deputy Mayor Rider and seconded by Trustee Matheis. A unanimous vote followed to carry the motion. Resolution adopted.

Resolution #28-2015 Designation of Offices to be filled in the next General Election

WHEREAS, the next general Village election will be held on March 15, 2016 and

WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such election and the terms thereof,

NOW, THEREFORE BE IT RESOLVED,

Section 1: That the Board of Trustees designated the following offices as vacant on March 31, 2016, to be filled at the Village Election to be held March 15, 2016 for the following terms:

TRUSTEE- Two Year Term

TRUSTEE- Two Year Term

Section 2: The Village is hereby directed to publish this resolution in the Lockport Union Sun & Journal.

A motion to adopt resolution #28-2015 was made by Trustee Ruffini and a second was offered by Trustee Kerth. All voted aye to carry the motion. Resolution adopted.

Unpaid Village Taxes to the Niagara County Treasurer

10 parcels unpaid in the amount of \$7,317.95 plus \$219.53 in penalty for a TOTAL of \$7,537.48

Trustee Kerth motioned to send the unpaid Village taxes to the NC Treasurer. A second was offered by Trustee Matheis. A unanimous vote followed to carry the motion.

The **Clerks Financial Reports** were reviewed and accepted by the Board of Trustees, has been filed with the Clerk.

- ✓ Revenues/Expenditure Detail Report, Receipts Journal & Treasurer’s Report
- ✓ Water Bills due November 10th , penalty will be added accordingly after Nov. 10th
- ✓ Office will be closed Wednesday, November 11th in observance of Veteran’s Day

The **Public Works Report** was reviewed and accepted by the Board of Trustees, has been filed with the Clerk.

- ✓ National Grid has removed several trees around the Village and will continue to work to remove several more within the next few weeks. Also crews trimming trees in the Village have been present.
- ✓ Boiler at Police Station may need a part replaced-see estimate
- ✓ Chipper has been put away for the winter, chipping ends November 1st.

The **Code Enforcement Report** was reviewed and accepted by the Board of Trustees, has been filed with the Clerk.

The **Police Report** was reviewed and accepted by the Board of Trustees, has been filed with the Clerk. Chief Annable stated that he had a half a dozen people from out of town say to him on Halloween that they appreciate the Police presence on Halloween on foot and in the patrol car. Police time sheets were also discussed.

Correspondence: Time Warner Cable Programming changes and updates-October 2015

Time Warner Cable Programming Changes and updates-November 2015
NYS DOT CHIPS award letter
Health Republic letter stating as of November 30th our coverage will end
NC Gallonage Report
NC Civil Service Public Hearing- December 7th, 2015 @ 4:00pm
OSC-Justice Court Fund \$100.00 to Village from Town of Somerset

Approval of Claims and Bill Payment: Abstracts 006 Voucher #'s 168-203 Capitol Voucher #8
General Fund-\$21,720.10 Water Fund-\$4,392.58 T&A Fund-\$1,000.00 Capitol Fund-\$ 1,000.00
TOTAL \$28,112.68

A motion to approve the claims and bill payment was made by Trustee Kerth and seconded by Trustee Ruffini. All voted aye to carry the motion.

Budget Transfer: A1010.4 Board of Trustees Contractual \$613.00 from A1990.4 Contingency

A7110.42 Parks-Portable Toilet \$71.00 from A7110.43 Parks-Miscellaneous

A motion to approve the above budget transfers was made by Trustee Kerth and seconded by Trustee Matheis. A unanimous vote followed to carry the motion.

Public Comment was offered by:

Erin Goodlander: Inquired about the East Avenue dormitory parcel property contract. Mayor Nellist explained to her that the Lawyer was working on it and should be done shortly and what the next few steps will be in the process.

Board Comment was offered by:

Trustee Kerth: Inquired about the DEC Grant for half of the purchase of the recycling carts.

A short discussion of health insurance for the Village’s two full time employees took place. A motion to enroll with Blue Cross and Blue Shield through Cathie Shaw of Paychex for December 2015 through November 30, 2016 was made by Deputy Mayor Rider and seconded by Trustee Ruffini. All voted aye to carry the motion.

A motion for **Adjournment was made at 8:16pm** by Deputy Mayor Rider and seconded by Trustee Matheis. A unanimous vote followed to carry the motion.

Next regularly scheduled work session will be December 7, 2015 @ 6:00pm.

Next regularly scheduled meeting will be December 14, 2015 @ 7:00pm.

Respectfully Submitted,
Amanda M. Detschner, Clerk-Treasurer