



VILLAGE OF BARKER WORK SESSION MINUTES

June 6, 2016

6:00pm

Mayor Aaron Nellist
Deputy Mayor Janice M. Rider
Trustee Gregory P. Kerth
Trustee Scott Matheis
Trustee Kimberly Ruffini

In **Attendance**: DPW Superintendent Mark Remington and Clerk-Treasurer Amanda Detschner, All members of the Board of Trustees, with Trustee Kerth arriving at 6:08pm.

The meeting was **opened at 6:00pm** by Mayor Nellist administering the Pledge of Allegiance.

The following items were discussed with no action taken:

Update on the Greater Niagara Orleans Health Care Consortium

Mayor Nellist explained that 19 entities had voted yes, 4 voted against and 3 had not had a decision from their Board members. There is enough interest to move forward therefore developing of plans to be offered is the next step with the union representatives offering input. A packet of the healthcare consortium Municipal Cooperation Agreement was given to the Clerk-Treasurer to keep on file. All changes to date have been represented by color and is available for inspection.

Update on Main Street milling and paving

DPW Superintendent Mark Remington addressed the Board that the milling company would like to come do the milling of Main Street on Friday, June 17th. Since most surrounding Municipalities are on their summer schedule of 4 ten hour days, we are unable to secure the needed dump trucks to facilitate the removal of the millings. Mayor Nellist stated that he may be able to help and will get back to Mark with an answer. Niagara County was unsure about if they would be able to send trucks to help.

Update on Code Enforcement Violations

Code violations were sent to 6 residents of the Village. Code Enforcement Officer Mark Remington stated that he needed to go back around and do follow up pictures and notices so that the next step is to appear in front of the Board of Trustees and if still no remedy to the property then they will be issued an appearance ticket for Town Court. A couple of the violators have remedied the violation.

No **Public Comment** was offered.

Board Comment was offered by:

Mayor Nellist: Spoke about a meeting he had with Neal Gordon regarding the Woodward easement issue at the end of Woodward to his adjacent property. Mr. Gordon paid to have a survey done of his entire parcel and it was the opinion of the surveyor that the Village does own the end of Woodward Avenue approximately 100ft beyond the paved portion. A meeting was held on Friday, June 3rd with Mayor Nellist, Mr. Gordon and the surveyor Voss. According to the surveyor it shows this on the tax map and according to him if it's on the tax map it's accurate. A copy of the survey has been requested to forward to the Village attorney. Mr. Gordon would also like to have an agreement written up that states the Village is aware that the fence around the DPW Garage property is on his property approximately by 8 feet. Mr. Gordon does not want the Village to incur any expense in moving it and has no problem with this at this time, but would like it in writing so that all parties are aware of the situation.

Trustee Matheis: Offered Mark Remington a compliment on the Code Enforcement violations and pictures that accompanied them.

Next meeting is the Monthly Board Meeting, Monday, June 13, 2016 @ 7:00pm.

A motion for **adjournment was made at 6:23pm** by Deputy Mayor Rider and was seconded by Trustee Matheis. All voted aye to carry the motion.

VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 13, 2016 7:00PM



Mayor Aaron Nellist
Deputy Mayor Janice M. Rider
Trustee Gregory P. Kerth- Absent
Trustee Scott Matheis
Trustee Kimberly Ruffini

In **Attendance:** Police Chief W. Ross Annable, DPW Superintendent Mark Remington, Deputy Clerk-Treasurer Vicky Baker, Phyllis Hildebrant, Phillip Bates and Ian Goodlander. Trustee Kerth was absent.

At **7:00pm meeting was called to order** by Mayor Nellist by administering the Pledge of Allegiance

The **Sales tax** received for May 2016 in the amount of \$10,125.36 a decrease of \$1,094.76 from 2015. To date the 2016 decrease is \$2,949.99.

The **Approval of Minutes** for the monthly board meeting from May 9, 2016 was motioned for approval by Trustee Matheis and was seconded by Deputy Mayor Rider. All voted aye to carry the motion.

The **Appointment of Planning Board Member** by Mayor Nellist

James Baker – 5year term

A motion to approve the appointment was made by Deputy Mayor Rider and was seconded by Trustee Matheis. All vote in favor to carry the motion.

The **Clerks Financial Reports** were reviewed and accepted by the Board of Trustees.

- Recycle Coach introduction was made informing the Board of a mobile app and website combination that would allow residents to type in their address, which would customize it to the municipality in which they live. Residents would be allowed to look up refuse and recycling schedules, set reminders for holidays and other delays in collection and type in specific items they are looking to get rid of and it will tell them the appropriate way to dispose of the item. Niagara County is working on the logistics of using this countywide and may provide some kind of subsidizing to help with the cost. Right now the cost is \$2,500 for a municipality with up to 5,000 people.
- Tax Collection continues-Penalty begins July 2nd and increases a percentage a month through October
- Clerk-Treasurer has received a partial scholarship from the International Institute of Municipal Clerks Education foundation in the amount of \$400.00 for the Cornell Municipal Clerks Institute being held July 10-14th. Notification of the second scholarship will be awarded by the end of the week. Therefore she will be out of the office July 10-15th, 2016.
- A sign needs to be placed by the ramp of the Village Hall/Library that bikes, roller blades/skateboard etc. shall not be used on the access ramp or on the stairs. It's become an increasing problem since we've had an influx of children move into the Village
- Closing of the FY 2015/2016 will wrap up this week, so the accountant can begin working on the Annual Update Document for the Comptroller
- Last week I reached out to United Insurance Company about beginning our insurance renewal process though Selective
- The Pre-K attended a walking field trip to the Library/Village Hall on Thursday, June 9th. They are learning about community helpers.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

A discussion ensued about the milling and repaving of Main Street. Superintendent Remington received a phone call today from the milling company-Voyager-that they would be unable to complete the milling on Friday, June 17th. It's TBD when it will be rescheduled for.

- New 2016 L series Loader Tractor should be delivered on Tuesday 6/14/2016
- Appointment of DPW P/T Laborer was left to be discussed in Executive Session at the end of the meeting.

A motion to hire two part time department of public works laborers was made by Deputy Mayor Rider and was seconded by Trustee Ruffini. A unanimous vote followed to carry the motion.

The Code Enforcement Report was reviewed and accepted by the Board of Trustees.

4 Permits- Roof, Deck, Garage and Accessory Building to be made a Hair Salon
6 Violations sent to residents

The Police Report was reviewed and accepted by the Board of Trustees.

Mayor Nellist stated that the Board was advised to strictly follow the handbook's hiring procedure from Legal Counsel.

Correspondence:

May 2016 Police Schedule
June 2016 Police Schedule
Code Violations sent May 17th, 2016-6 Violators
North Shores Niagara insurance brochure
Bank of Green County-letter of services offered
Selective Insurance Company Schedule of Coverage
Niagara Hospice Thank You-Mary Weld donation
ISO letter regarding changes in the Village's score
NYCOM legislative update
Erosion and Sediment Control Workshop-8:00-12:30pm June 28, 2016
Insurance Proposal for NC Mutual Self Insurance Plan
NC Energy Aggregation Programs-Performance Summary 2015
Modern- rate increase in refuse contract of 1%
NC Mortgage Tax Distribution
NC Gallonage Report
NYS Department of State- Gateway program
Selective Notice of Change in Policy Terms
BCBS rate increase proposal- comment period until June 3, 2016
Time Warner Cable Programming Changes-May 18, 2016
Charter-formerly Time Warner Cable explain changes to company
Invitation from BCS Class of 2016 to attend a Baccalaureate Service on June 23, 2016 @ 7:00pm
Thank you from Mark & Debbie Weld

Approval of Claims and Bill Payment: Abstracts 014 Voucher #'s 400-424
General Fund-\$11,754.51 T&A-\$1,000.00 **TOTAL \$12,754.51**

A motion to approve the claims and bill payment for Abstract 014 was made by Trustee Ruffini and was seconded by Deputy Mayor Rider. All voted aye to carry the motion.

Abstracts 015 Voucher #'s 425-434
General Fund-\$1,959.58 Water Fund-\$142.10 **TOTAL \$2,101.68**

A motion to approve the claims and bill payment for Abstract 015 was made by Deputy Mayor Rider and was seconded by Trustee Matheis. All vote in favor to carry the motion.

Abstracts 001 Voucher #'s 1-19
General Fund-\$19,005.94 Water Fund-\$3,743.61 T&A-\$700.00 **TOTAL \$23,449.55**

A motion to approve the claims and bill payment for Abstract 001 was made by Deputy Mayor Rider and was seconded by Trustee Ruffini. A unanimous vote followed to carry the motion.

Budget Transfer:

A1420.4 Law Contractual \$1,733.00 to A1620.44 Village Hall Contractual
A1640.41 Garage Gasoline \$1,180.00 to A1640.45 Garage Misc.
A3120.12 Police Officer PS \$1,436.00 to A3120.45 Police Supplies
A3120.42 Police Gasoline \$899.00 to A3120.2 Police Equipment
A3120.42 Police Gasoline \$780.00 to A3120.45 Police Supplies
A3120.42 Police Gasoline \$100.00 to A3120.43 Police Uniforms
A5110.1 P/S Laborer \$1,474.00 to A7110.43 Parks Misc.
A9010.8 State Retirement \$325.00 to A9060.8 Medical Insurance
A1410.4 Deputy C/T PS \$20.00 to A1620.44 Village Hall Misc.

F8310.12 PS Deputy C/T \$68.00 to F8310.11 C/T PS
F8340.12 PS Laborer \$41.00 to F9060.8 Medical Insurance

The budget transfers were motioned for approval by Deputy Mayor Rider and a second was offered by Trustee Matheis. All voted aye to carry the motion.

Authorize the Clerk-Treasurer to make necessary Budget Transfers, as needed to close out the FY 2015/2016. Said transfers will be presented and approved at the July Board meeting.

A motion to approve the year end budget transfers as necessary by the Clerk-Treasurer was made by Trustee Ruffini and was seconded by Trustee Matheis. All voted aye to carry the motion.

Public Comment was offered by:

Philip Bates: Stated that he caught the modern employee looking through the recycling while they were collecting it. Also, Mr. Bates stated that the property at 1690 Quaker Road is in need of a code violation for the length of their grass and told Mark that more brush would be put to the road soon due to another dead tree in his yard.

Board Comment was offered by:

Trustee Ruffini: Stated that the work session won't be held on July 4th, so it was rescheduled for Tuesday, July 5th at 6:00pm. Offered thanks to Clerk-Treasurer Amanda Detschner for helping Mr. Cooper recently.

Mayor Nellist: Asked the DPW and Police Departments about creating an inventory of the items/tools they have.

A motion to enter **executive session on the grounds of hiring potential individual officers or employees** was made by Deputy Mayor Rider and was seconded by Trustee Ruffini. All voted in favor to carry the motion.

Executive Session was entered at 6:31pm.

All present in the Executive Session:

Mayor Nellist
Deputy Mayor Rider
Trustee Ruffini
Trustee Matheis
Clerk-Treasurer Amanda Detschner

A motion to **adjourn the executive session** was made by Deputy Mayor Rider and was seconded by Trustee Matheis. A unanimous vote followed to carry the motion. **Executive session was adjourned at 7:44pm** and the regular board meeting resumed.

A motion to **hire one part time department of public works laborer, Ian Goodlander**, was made by Deputy Mayor Rider and was seconded by Trustee Ruffini. The following votes were cast:

Mayor Nellist-Aye
Deputy Mayor-Aye
Trustee Ruffini-Aye
Trustee Matheis-Abstain

Motion Carried.

Mayor Nellist stated that the final interview will be conducted this week and if needed more information is needed it will be asked for from the candidates for the second part time department of public works laborer position.

A motion to **table the hiring of the Police Officer** was made by Trustee Matheis and was seconded by Deputy Mayor Rider. All voted aye to carry the motion.

Public Works Superintendent Mark Remington asked why he wasn't invited to attend the executive session if he's the department head in which the new hire was made.

A motion for **Adjournment was made at 7:46pm** by Deputy Mayor Rider and was seconded by Trustee Matheis. A unanimous vote followed to carry the motion.

Next regularly scheduled work session will be July 5th, 2016 @ 6:00pm.

Next regularly scheduled meeting will be July 11th, 2016 @ 7:00pm.

Respectfully Submitted,
Amanda M. Detschner, Clerk-Treasurer