

VILLAGE OF BARKER BOARD OF TRUSTEES

REGULAR MEETING MINUTES

September 7, 2016 7:00PM



Mayor Aaron Nellist
Deputy Mayor Janice M. Rider
Trustee Gregory P. Kerth
Trustee Scott Matheis
Trustee Kimberly Ruffini

In **Attendance:** Police Chief W. Ross Annable, Phyllis Hildebrandt and 6 Participation in Government students: Mykel Ruffini, Nick Fazzolari, Nate Luckman, Nick Sutch, Shawn Callaghan and Craig Heitzenrater. Absent from the meeting was DPW Superintendent Mark Remington and Deputy Clerk-Treasurer Victoria Baker.

At **7:00pm the meeting was called to order** by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for July 2016 in the amount of \$10,930.21 a decrease of \$125.62 from 2015
An overall decrease of \$3,248.67 for 2016 from 2015

The **Approval of Minutes** for the monthly board meeting held August 8, 2016 was motioned for approval by Deputy Mayor Rider and was seconded by Trustee Matheis. All voted Aye to carry the motion.

Two quotes were received to replace the flooring in the Village Hall Office:

P. Hagen Flooring: \$2,150.00
M. Carter Décor \$2,400.00

The old carpets will be ripped out, the contractor will supply and install commercial carpet that will be glued down, remove and replace the toilet, emboss the bathroom and foyer floors, supply and install linoleum in the bathroom and foyer and supply and install base and trim as needed. The work will be preformed while the Office is Closed September 12-15th. A dark carpet of charcoal will be put down in the Office and neutral linoleum will be in the bathroom and foyer.

A motion to accept the quote from P. Hagen Flooring was made by Deputy Mayor Rider and a second was offered by Trustee Kerth. All voted in favor to carry the motion.

The **Books, Ledgers and Records of the Clerk-Treasurer for Fiscal Year June 1, 2015-May 31, 2016** have been audited by Mayor Nellist, Deputy Mayor Rider and Trustee Ruffini on August 17th, 2016. The records/books for February 2016 were chosen for the audit and found to be in order, except for several check numbers that were reversed between the bank statement and the abstract.

The **Clerks Financial Reports** were reviewed and accepted by the Board of Trustees.

- Fall Newsletter input would be greatly appreciated by September 30. Trustee Kerth requested that Village Historian Pete Devereaux contribute an article.
- The Village Hall will be Closed Monday, September 12th through Thursday, September 15th and will re-open Friday, September 16th normal business hours due to the Clerk-Treasurer and Deputy Clerk-Treasurer attending Fall Training School
- Unpaid tax letters were mailed out September 1st. Any taxes not paid by October 31, 2016 will be sent to Niagara County for collection on the Town/County tax bill in January.
- The annual mandatory 4 hours of training for the planning and zoning board members is being held at Niagara County Community College on October 20, 2016 from 5:00-9:30pm. Two sessions will be offered Farmland Protection & Agricultural Viability and Historic Preservation. I have had several planning and zoning board members RSVP. RSVP's must be in by October 7th to the Clerk-Treasurer.
- A NYS Citizen Preparedness Corp presentation on Preparing for a Disaster/Emergency will be held Tuesday, December 6th at 6:00pm at the Town of Somerset Court Room

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

- Mr. Hawley came into the Office to complain about water leaking into his basement and showed the Clerk-Treasurer pictures of the damage being done to his foundation. DPW Superintendent Mark Remington followed up with Mr. Hawley and has called out two different leak specialists to investigate the problem. If a problem is detected it could be by the Main or the resident's personal service, in which if it's from the curb box to the house would be the resident's responsibility to repair.
- Main Street will be paved sometime towards the end of September

A letter of resignation from Ian Goodlander was accepted on a motion from Deputy Mayor Rider and was seconded by Trustee Kerth. A unanimous vote followed to carry the motion.

Code Enforcement Report: No report was submitted.

- One permit was issued for a remodel

The **Police Report** was reviewed and accepted by the Board of Trustees.

- The move to the Office in the School went well, the work crew from the Niagara County Jail was used to help. The computers, internet and phones are not fully operational yet.
- A Police inventory was done by Trustee Kerth of equipment/assets the Police Department has and a list of excess equipment that can be liquidated
- Chief Annable received 5 responses from the employment ad run last month. The deadline was August 31st. He would like the Board to set up a time to interview the two additional candidates.

Correspondence:

Paychex Insurance regarding Blue Cross and Blue Shield's cyber security breach
Training for Local Planning and Zoning Board members- NCCC Oct. 20th 5:00pm-9:30pm
Mercy Flight EMS of Western New York asking for a letter of support-Send in ASAP
Selective Insurance
NYS DOT letter explaining TAP (Transportation Alternatives Program)
Charter Communications general info and programming changes-August 17, 2016
NYS Retirement System 2018 Projections – ERS \$12,705 PFRS- \$457.00

Approval of Claims and Bill Payment: Abstract 004 Voucher #'s 100-126

General Fund-\$8,797.53 Water Fund-\$265.94 T&A-\$1,400.00 TOTAL \$10,463.47

A motion to approve claims and bill payment was made by Deputy Mayor Rider and was seconded by Trustee Ruffini. All voted in favor. Motion carried.

Budget Transfer: A3120.41 Police-Gasoline \$28.00 to A3120.41 Police-Insurance

A motion to approve the above budget transfer was made by Trustee Ruffini and was seconded by Trustee Kerth. All voted aye. Motion carried.

Public Comment was offered by:

Phyllis Hildebrant- This will be here last meeting until May. Her attendance will be missed.

Board Comment was offered by:

Trustee Kerth- Would like to see the weight limit changed on Main Street to 5 ton instead of 10 ton. An inquiry will be made to NYS DOT. A letter of notification should be sent to the resident who parks their tractor trailer beds at Mayor Brothers that they are no longer to use Main Street, instead they need to use Quaker to Coleman to Fells. He also inquired about any response from Mayor Brothers about the letter we sent about Tractor Trailer traffic on Main Street, the answer was no. The question about what to do with the office building that the Police Department has moved out of ensued, the consensus was to do a walk through and then make a decision later. Most likely the building will be put up for Sale. Complaints about code violations on East Avenue and Quaker Road were brought up, follow up with Code Enforcement Officer Remington will be needed.

Mayor Nellist- Directed the Clerk-Treasurer to post a work session being held on Thursday, September 15th at 6:00pm to work on the Employee Handbook. A letter was received about the Healthy Neighborhoods Program run by Niagara County Health Department. They would like to meet with the Mayor and visit home in the Barker area.

Trustee Matheis- Inquired about any updates regarding the Feral Cat complaints that have come in the Office the last couple of weeks. He asked if we could do anything about the people feeding these cats?

A motion for **Adjournment** was made at 7:41pm by Deputy Mayor Rider and was seconded by Trustee Matheis. A unanimous vote followed to carry the motion.

Next Monthly Board Meeting will be October 3, 2016 @ 7:00pm.*Note change in date due to Columbus Day

Respectfully Submitted,

Amanda M. Detschner
Clerk-Treasurer