



VILLAGE OF BARKER WORK SESSION MINUTES

June 4, 2018

6:00pm

Mayor Aaron Nellist
Deputy Mayor Gregory P. Kerth
Trustee James Baker
Trustee Kimberly Ruffini
Trustee Seanna Corwin-Bradley- *Absent*

In **Attendance**: Mayor Nellist, Deputy Mayor Kerth, Trustee Ruffini, Trustee Baker arrived at 6:04pm, Mark Remington DPW Superintendent, Amanda Detschner Clerk-Treasurer and Timothy Braughler Police Chief arrived at 6:50pm. Trustee Corwin-Bradley was absent.

The meeting was **opened with the Pledge of Allegiance at 6:02pm** administered by Mayor Nellist.

- Woodward Ave right of way clearing

Since Woodward Avenue will be paved this summer, it would be beneficial to clear several small trees at the end of the road to facilitate snow removal and make future operations easier in the future. A letter will be drafted to the residents on each side of the street at the end.

- Chatfield Engineers merger with the MRB group

Chatfield Engineers P.C is going the MRB group, which is another Engineering firm in Rochester. All of Chatfield's staff is being absorbed into the MRB group and will continue to be our representatives. We must execute a letter authorizing the transfer of projects to the MRB group.

- Fiscal year ended May 31, 2018, new budget in effect

Books will be reconciled this week and more current information will be presented at the Board meeting next week

No **Public Comment** was offered.

Board Comment was offered by:

Mayor Nellist:

Stated that there is one person opposed to Dollar General that expressed her opinion staunchly during several phone calls to the office on Thursday, May 24th and on the phone with the C/T on Friday, June 1st, as well as two visits to the Village Office on Friday, June 1st. Mayor Nellist had a half hour phone conversation with her on Thursday, May 24th explaining the process and answering questions. After her visits to the Village Office she went to PWT, as well as knocked on the door of a local resident. After a long discussion the Board felt that Chief Braughler should have a conversation with the woman. Clerk-Treasurer was directed to notify the Planning Board members of the current situation. This brought up Office safety, three different options will be looked into, one installation of panic buttons, two the installation of cameras and three the placement of a door to close off access into the Office from the front counter.

Mayor Nellist also expressed that he will be coaching a baseball team that starts on Monday, June 11, 2018, which will be in conflict with the Board Meeting. Most likely he will not be able to attend. Other dates that will be effected are Monday, July 2 the Work Session will be cancelled due to the 4th of July holiday, as well as Monday, July 9, 2018 will be a conflict. Mayor Nellist stated that he may be able to attend on July 9th, if he can find help.

Mayor Nellist also stated that he thinks we should do more to welcome new businesses in the Village. Mark Remington and the Clerk-Treasurer explained that they have done things to welcome the new EEC business on Main Street. Mayor Nellist asked if his card could be handed out when we have contact. Mayor Nellist also mentioned he would like to see more of a Village Board presence at the Memorial Day Ceremony at the Town Park. Mayor Nellist stated that received notification that the DEC 9-MWRR-267 grant monies should be deposited into our account shortly, he received email notification. A letter will be sent to the Town of Somerset regarding the LED Smart Street Lighting program to see if they would be interested, as well.

Deputy Mayor Kerth

Expressed the need for shade by the new playground, he stated on a really warm day there is no shade for relief.

Mark Remington stated that he would like to see a small pavilion over in that area. A price will be obtained.

A motion for **adjournment was made at 7:09pm** by Deputy Mayor Kerth and a second was offered by Trustee Baker. The previous was ADOPTED. AYES-4-Nellist, Kerth, Ruffini, Baker NAYS-0/None ABSENT-Corwin-Bradley. Motioned carried.

Next meeting is the Monthly Board Meeting, Monday, June 11, 2018 @ 7:00pm



VILLAGE OF BARKER BOARD OF TRUSTEES

REGULAR MEETING MINUTES

June 11, 2018 7:00PM

Mayor Aaron Nellist- *Absent*
Deputy Mayor Gregory P. Kerth
Trustee James Baker
Trustee Kimberly Ruffini- *Arrived at 7:12pm*
Trustee Seanna Corwin-Bradley- *Arrived at 7:08pm*

In **Attendance:** Mark Remington DPW Superintendent, Timothy Braugher Police Chief, Victoria Baker Deputy Clerk-Treasurer, Phyllis Hildebrant. Mayor Nellist was absent. Trustee Corwin-Bradley arrived at 7:08pm and Trustee Ruffini arrived at 7:12pm.

At **7:09pm meeting was called to order** by Deputy Mayor Kerth by administering the Pledge of Allegiance.

The **Sales tax** received for May 2018 was \$10,071.55 an increase of \$249.16 from May 2017.

The **Approval of Minutes** for the monthly board meeting held May 14, 2018 was motioned for approval by Trustee Corwin-Bradley and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley NAY-0/None ABSENT-Nellist, Ruffini Motion Carried.

On **May 23, 2018 the Planning Board voted to grant approval** of the site plan of parcel 18.14-1-27.1 (1895 Quaker Road) for the development of Dollar General.

Authorize the Village of Barker SAM Grant Municipal Parking Lot and DPW Garage Lot improvements as part of the Main Street Rehabilitation Project to go out to bid. The bid date will be established once the plans and specifications have been prepared by Chatfield Engineers, P.C. and the bids will be publicly opened at the Village Hall. A motion to authorize the remainder of the SAM grant to go out to bid was made by Trustee Baker and was seconded by Trustee Corwin-Bradley.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley NAY-0/None ABSENT-Nellist, Ruffini Motion Carried.

Authorization to allow the transfer of projects currently under Chatfield Engineers, P.C to MRB group, also allowing Deputy Mayor Kerth to execute the paperwork.

A motion was made by Trustee Corwin-Bradley and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley NAY-0/None ABSENT-Nellist, Ruffini Motion Carried.

The **Clerk-Treasurer's Financial Reports** were reviewed and accepted by the Board of Trustees.

- ✓ Tax collection has begun as of June 1st. Taxes can be paid without penalty until July 2, 2018 after which a 5% penalty is added for July and increases one percent each month until taxes are turned over to Niagara County November 1st, 2018
- ✓ Authorize the Clerk-Treasurer to make any necessary budget transfers to close out the FY 2017-2018 that will be presented at the July 2018 meeting for approval.

A motion to authorize the Clerk-Treasurer to make necessary budget transfers was made by Trustee Corwin-Bradley and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley, Ruffini NAY-0/None ABSENT-Nellist Motion Carried.

- ✓ A discussion ensued about purchasing a new ceiling fan for the Office.

A motion to purchase a ceiling fan was made by Trustee Baker and was seconded by Trustee Ruffini.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley, Ruffini NAY-0/None ABSENT-Nellist Motion Carried.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

- ✓ Work has begun on the Bi-Centennial Park Break wall installation project, they are ready to start placing boulders as of June 6th

Deputy Mayor Kerth inquired about the chipper and asked if it was fixed. It has been repaired and is running good. Deputy Mayor Kerth asked the Clerk-Treasurer to send a thank you note to Dale Howard for his donation of a rotatiller to the Village.

The **Code Enforcement Report** was reviewed and accepted by the Board of Trustees.

4 permits issued- 2 shed, a fence & a deck

Deputy Mayor Kerth inquired about a couple of properties. Mark Remington will continue to monitor and call the appropriate parties when necessary.

The **Police Report** was reviewed and accepted by the Board of Trustees.

- ✓ Letter of resignation from Officer Joseph Laudico

A motion to accept the letter of resignation was made by Trustee Corwin-Bradley and was seconded by Trustee Ruffini.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley, Ruffini NAY-0/None ABSENT-Nellist Motion Carried.

✓ Appointment of Officer John Dowd at the rate of \$13.50 per hour

A motion to accept the letter of resignation was made by Trustee Corwin-Bradley and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley, Ruffini NAY-0/None ABSENT-Nellist Motion Carried.

The **oath of office was administered** by Clerk-Treasurer Amanda Detschner to Mr. John Dowd.

Correspondence: Chatfield Engineers, P.C letter regarding merger with MRB Group
NC Gallonage Report
NC Treasurer's Office-Mortgage Tax Distribution- June 15, 2018
NYS DOT Transportation Alternatives Program (TAP) & Congestion Mitigation and Air Quality Improvement Program (CMAQ) letter
Charter Communications-Programming Changes-June 8, 2018
BC & BS notice of rate change

Approval of Claims and Bill Payment: (End of FY 2017/2018) Abstract 013 Voucher #'s 438-458
General Fund-\$3,078.11 Water Fund-\$305.52 T&A Fund-\$1,400.00 TOTAL \$4,783.63

FY 2018-2019 Abstract 001 Voucher #'s 1-20
General Fund-\$11,768.10 Water Fund-\$29,871.09 TOTAL \$41,639.19

A motion to approve the above claims and bill payment was made by Trustee Corwin-Bradley and was seconded by Trustee Ruffini.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley, Ruffini NAY-0/None ABSENT-Nellist Motion Carried.

Budget Transfers:
A1325.1 C/T PS \$25.00 to A1325.42 C/T Training
A1620.41 Village Hall-Electricity \$150.00 to A1325.42 C/T Supplies
A3310.4 Traffic Control \$400.00 to A1325.42 C/T Supplies
A1640.41 DPW Garage-Gasoline \$287.00 to A1620.44 Village Hall Contractual
A3120.12 Police-Officer PS \$.16 to A3120.1 Police-Chief PS
A3120.42 Police-Gasoline \$153.00 to A3120.47 Police-Building Maintenance
A5010.4 Street Admin PS \$20.00 to A4020.4 Registrar of Vital Statistics
A5110.4 Street Maintenance \$250.00 to A9060.8 Medical Insurance
A9010.8 State Retirement \$368.00 to A9060.8 Medical Insurance
A9015.8 State Retirement-Police \$500.00 to A9060.8 Medical Insurance
A9040.8 Workers Compensation \$30.00 to A9060.8 Medical Insurance
A9015.8 State Retirement \$355.00 to A9030.8 Social Security
F9030.8 Social Security \$131.00 to F9060.8 Medical Insurance
F8310.4 Water Admin-Contractual \$100.00 to F9060.8 Medical Insurance

A motion to approve the above budget transfers was made by Trustee Baker and was seconded by Trustee Corwin-Bradley.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley, Ruffini NAY-0/None ABSENT-Nellist Motion Carried.

Public Comment was offered by:

Phyllis Hildebrandt: stated that she is happy to see Dollar General go in and is looking forward to it opening.

Board Comment was offered by:

Trustee Ruffini: Stated that she will be on the Board for a while longer

Deputy Mayor Kerth: Thanked Seanna for coming to the meeting

Trustee Corwin-Bradley: Inquired about sidewalk ordinances and if homeowners are responsible to repair and maintain them

A motion for **Adjournment was made at 7:35pm** by Trustee Baker and was seconded by Trustee Corwin-Bradley.

The previous was ADOPTED. AYES-3-Kerth, Baker, Corwin-Bradley, Ruffini NAY-0/None ABSENT-Nellist Motion Carried.

Next Work Session meeting is CANCELLED for July 2, 2018

Next regularly scheduled meeting will be July 9, 2018 at 7:00pm

Respectfully Submitted,

Amanda M. Detschner
Clerk-Treasurer