



VILLAGE OF BARKER WORK SESSION MINUTES

May 7, 2018

6:00pm

In **Attendance**: All Board members, Mark Remington, Amanda Detschner, Seanna Bradley arrived at 6:14pm and Timothy Braughler arrived at 6:35pm.

The meeting was opened with the Pledge of Allegiance at 6:02pm by Mayor Nellist.

- Grant Update-DEC GRANT
 - I received an email on April 19th requesting several documents to comply with the final application approval
 - No further word
- Grant Update- CDBG #77IT203-17
 - Work has begun, still dumping boulders
 - What about hosting a grand reopening when the park is complete and asking political dignitaries to attend, as well as unveil the new addition to the Lake Park signage

Addition to the sign of how break wall was installed- it was decided this is how it will read "Shoreline Erosion Break Wall Installation Project was funded courtesy of NYS Legislature and Governor Andrew Cuomo's relief efforts through the office of NYS Homes and Community Renewal community development block program- 2018"

- Grant Update- SAM GRANT
 - Playground has been installed and is usable as of Monday, April 30
 - The playground must have a walkway of some kind in order to ADA compliant, we'll include this in the bid specs for the remainder of the work
 - Discuss Chatfield proposal to do Bid Specs for the rest of the projects

The letter of proposal for Chatfield's to prepare the Bid specs for the remainder of the SAM project was discussed. The overall consensus is that it's more money than we want to spend, but it necessary in order to complete the remainder of the grant project.

- The work must be completed by November 2018
 - Discussion of the plaque for the playground ensued- it was decided it will read "The Village of Barker Main Street Rehabilitation Project-Playground Equipment courtesy of Senator Robert Ort, 62nd district-State and Municipal Facilities (SAM) Grant-April 2018" and will be placed on the lip of the roof
- Recap of Planning Board meeting held April 25, 2018 regarding Bohler Engineering's preliminary site plan review
 - Next Planning Board meeting will be held May 23, 2018 at 6:00pm with a Public Hearing for final input
 - Primax Properties agreed to pay for the needed sidewalk from the south corner of High Street to the developed parcel
 - Has been submitted to the County Planning Board for approval, they meet May 21, 2018
- End of fiscal year recap, where we stand

The financial reports were reviewed and discussed. We are in good shape, no operating deficits.

- Tax Warrant 2018
- Received an email from Joe Niezgoda, WNY Insurance Agency regarding preparing for our Insurance renewal
- Chief Braughler gave an update of several ongoing cases within the Village

No **Public Comment** was offered.

Board Comment was offered by:

Trustee Ruffini-Inquired when she would have to resign if her house sale goes through.

Deputy Mayor Kerth-Asked Mark Remington to look into 1705 Pallister Avenue. Also inquired about the grants that I forwarded in emails this past week. I stated the economic development ones don't apply to us, but we could apply for a generac generator for the hazard mitigation grant.

Trustee Corwin-Bradley- Stated that she could attend the NYPA LED street lighting seminar

A **motion for adjournment was made at 7:15pm** by Trustee Corwin-Bradley and was seconded by Deputy Mayor Kerth. All vote in favor to carry the motion.

Next meeting is the Monthly Board Meeting, Monday, May 14, 2018 @ 7:00pm

VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINTUES

May 14, 2018 7:00PM



Mayor Aaron Nellist
Deputy Mayor Gregory P. Kerth
Trustee James Baker- Absent
Trustee Kimberly Ruffini
Trustee Seanna Corwin-Bradley

In **Attendance:** Mark Remington DPW Superintendent, Deputy Clerk-Treasurer Victoria Baker, Phyllis Hildebrant and 8 Participation in Government Students: Naomi Demler, Samantha Lawson, Haylee Muzzilo, Bailey Forton, Bella Young, Karlie Orsak, Abigail Harris, Natalie Menz. Trustee Baker was absent.

At **7:01pm meeting was called to order** by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for April 2018 was \$11,903.85 a decrease of \$286.85 from April 2017.

The **Approval of Minutes** for the Annual Organizational meeting held April 2, 2018 was motioned for approval by Deputy Mayor Kerth and was seconded by Trustee Corwin-Bradley.

The **previous was ADOPTED**. AYES-4-Nellist, Ruffini, Kerth, Corwin-Bradley NAYS-0/None ABSENT-1-Baker Motioned Carried.

Tax Warrant 2018- Authorize the Clerk-Treasurer to collect the taxable levy of \$142,773.65, plus \$7760.69 in unpaid water rents for a total of \$150,534.34. A notice of the 2018 taxes shall be published in the Union Sun & Journal once per week for two consecutive weeks. A motion to authorize the Clerk-Treasurer to execute the 2018 tax warrant was made by Trustee Corwin-Bradley and was seconded by Trustee Ruffini.

The **previous was ADOPTED**. AYES-4-Nellist, Ruffini, Kerth, Corwin-Bradley NAYS-0/None ABSENT-1-Baker Motioned Carried.

Authorization to approve the proposal by Chatfield Engineers (CE#18-604) to begin the Bidding process for the remainder of the work to be performed to complete the SAM Grant. The remainder of the work to be completed is the milling and paving the Village Hall parking lot and installing drainage or paving the DPW garage lot.

Design Phase- \$7,040.00

Bidding Phase- \$1,484.00

Construction Phase- \$2,512.00

Resident Project Representation- \$2,800.00

TOTAL \$13,836.00

A **motion to approve the proposal by Chatfield Engineers (CE#18-604)** to begin the bidding process for the remainder of the work to be performed to complete the SAM Grant was made by Trustee Ruffini and was seconded by Deputy Mayor Kerth.

The **previous was ADOPTED**. AYES-4-Nellist, Ruffini, Kerth, Corwin-Bradley NAYS-0/None ABSENT-1-Baker Motioned Carried.

The **Clerk-Treasurer's Financial Reports** were reviewed and accepted by the Board of Trustees.

- ✓ Final Site plan approval meeting in front of the Planning Board will take place Wed., May 23 at 6:00pm; the County Planning Board will discuss the matter on Monday, May 21st at 2:00pm. They have requested Bohler Engineering to attend due to the technical nature of their questions. Grace Bodine and myself will also

- attend to take notes and see if new questions are asked of Bohler that maybe helpful in our final meeting. Caryn from Bohler stated that the final site plans would be sent Wed., May 16th for review.
- ✓ The Countywide Shared Services Initiative panel will meet on Tuesday, May 22 at 2:00pm at the Vantage Center
- ✓ Trustee Corwin-Bradley and myself will attend the NYPA smart street lighting seminar on Thursday, May 24 at the Millennium Hotel in Cheektowaga
- ✓ USDA bond compliance visit will be July 9th at 9:30am, Board and Employee questionnaires must be completed, as well as community users

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

- ✓ Water comparison for 1st QTR 2018 was 10.36% loss

Mayor Nellist inquired about why did a couple of the water meter quit working, Mark stated that after 10 years or so they will lag or stop all together. A couple were found this past quarter when water meters were read. Mayor Nellist also inquired about the pipe that was dropped off for use at the Lake Park; it is the drainage pipe, not the old pumping station pipes. Dale Howard donated a rotatiller to the DPW department, Mark was glad to accept. Mayor Nellist also stated that quite a few children have been seen playing on the playground these past couple of weeks since its installation on April 30, 2018. Mayor Nellist also commented on the TV's Mark has had to take to the town for electronics recycling because they have been placed to the curb. As a January 2015 it is illegal to place electronics to the curb for refuse pick-up, they must be disposed of through an electronic recycling program.

The **Code Enforcement Report** was reviewed and accepted by the Board of Trustees.

1 permit issued- roof over a garage

Deputy Mayor Kerth inquired about 1705 Pallister Avenue, as well as when will violations be sent out.

The **Police Report** was reviewed and accepted by the Board of Trustees.

Mayor Nellist commended the department on the fantastic job the Officers have completed in recently.

Correspondence:

Modern Disposal 2% price increase for refuse collection-tied to CPI
 Greater Niagara Healthcare Consortium Inter-Municipal Cooperation Agreement
 New York ReLeaf Tree Safety literature
 LaBella materials on NYS 2018 Consolidated Funding Application
 NYCOM Summary of Key Initiatives in the 2018-2019 Adopted State Budget
 NYCOM Legislative Update-April 27, 2018
 NYCOM –Charitable gifts reserve fund and property tax credit program information
 Notice of Changes to Eligible area maps for USDA Rural Development Housing Programs
 General Code-Code review information
 NYS Dept. of Environmental Conservation- Public Hearing Notice
 NYS Dept. of Transportation DOT – CHIPS \$8,649.83 PAVE NY \$1,974.41 EWR \$1,556.51 TOTAL \$12,180.75
 NC Gallonage Report
 Charter Communications- Programming Changes- April 19, 2018
 Wind Energy Flyer

Approval of Claims and Bill Payment: Abstract 012 Voucher #'s 382-437

General Fund-\$41,289.97 Water Fund-\$4,220.75 T&A Fund-\$2,100.00 TOTAL \$47,610.72

A motion to approve claims and bill payment was made by Deputy Mayor Kerth and was seconded by Trustee Corwin-Bradley.

The **previous was ADOPTED.** AYES-4-Nellist, Ruffini, Kerth, Corwin-Bradley NAYS-0/None ABSENT-1-Baker
 Motioned Carried.

Budget Transfer: A1010.1 Board P/S \$13.00 to A1010.4 Board Contractual
A1620.41 Building-Village Hall-Electricity \$50.00 to A1410.4 Dep. C/T Contractual
A1640.41 DPW Garage Gasoline \$300.00 to A1640.44 DPW Garage Heat
A1640.41 DPW Garage-Gasoline \$300.00 to A1640.43 DPW Vehicle Maintenance
A1410.1 Dep. C/T PS \$100.00 to A1325.42 C/T Training
A3120.46 Police –Vehicle Maintenance \$200.00 to A3120.47 Police Building Maintenance
A3120.41 Police-Insurance \$54.00 to A3120.12 Police Officers PS
A3120.44 Police-Training \$60.00 to A3120.12 Police Officers PS
A3120.42 Police-Gasoline \$95.00 to A3120.45 Police Supplies
A5110.1 Street Maintenance PS \$400.00 to A8020.4 Planning Contractual
A5110.4 Street Maintenance Contractual \$3,611.00 to A5112.2 CHIPS-Permanent Improvements
A1420.4 Law Contractual \$1,000.00 to A5110.4 Street Maintenance Contractual
A5110.1 Street Maintenance PS \$1,000.00 to A5110.4 Street Maintenance Contractual
A5142.4 Snow Removal \$1,100.00 to A5110.4 Street Maintenance Contractual
A5410.4 Sidewalks \$2,600.00 to A5110.4 Street Maintenance Contractual
A5410.4 Sidewalks \$1,500.00 to A7110.43 Parks Contractual
A7550.4 Celebrations \$300.00 to A1325.42 C/T Supplies
A8560.4 Shade Trees Contractual \$1,200.00 to A7110.43 Parks Contractual
A8160.4 Refuse Contract \$1,000.00 to A5182.4 Street Lighting

The above budget transfers were read aloud by Deputy Mayor Kerth and were reviewed by the Board.

A motion to approve the above budget transfers was made by Deputy Mayor Kerth and was seconded by Trustee Ruffini.

The **previous was ADOPTED**. AYES-4-Nellist, Ruffini, Kerth, Corwin-Bradley NAYS-0/None ABSENT-1-Baker
Motioned Carried.

No **Public Comment** was offered.

No **Board Comment** was offered.

A motion for **Adjournment was made at 7:31pm** was made by Deputy Mayor Kerth and was seconded by Trustee Corwin-Bradley.

The **previous was ADOPTED**. AYES-4-Nellist, Ruffini, Kerth, Corwin-Bradley NAYS-0/None ABSENT-1-Baker
Motioned Carried.

Next Work Session meeting will be June 4, 2018 @ 6:00pm.

Next regularly scheduled meeting will be June 11, 2018 @ 7:00pm.

Respectfully Submitted,

Amanda M. Detschner
Clerk-Treasurer