

A notice of the date of the meeting was posted around the Village, on the website and sent to the Union Sun & Journal for publication.

VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINUTES



October 15, 2018 7:00PM

Mayor Aaron Nellist
Deputy Mayor Gregory P. Kerth
Trustee James Baker
Trustee Benjamin Seward
Trustee Seanna Corwin-Bradley

In **Attendance:** Phyllis Hildebrant, Herbert Meyer and 13 Participation in Government Students. Absent from the meeting was DPW Superintendent Mark Remington, Police Chief Braugher and Deputy Clerk-Treasurer Vicky Baker.

At **7:00pm meeting was called to order** by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for September 2018 was \$10,430.96 an increase of \$725.44 over September 2017.

The **Approval of Minutes** for the monthly board meeting September 10, 2018 was motioned for approval by Trustee Corwin-Bradley and was seconded by Deputy Mayor Kerth.

The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.

The **Adoption of Updated Sexual Harassment Policy** to adhere to the new NYS guidelines regarding sexual harassment prevention policies and training mandate was motioned for approval by Trustee Baker and was seconded by Trustee Corwin-Bradley. A copy of the updated policy is on file with the Clerk-Treasurer.

The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.

Health Insurance Coverage Renewal December 1, 2018-November 30, 2019

Current Blue Cross & Blue Shield Platinum Align- Cost EE+Spouse \$1,162.65 an increase \$1,044.36

(Only available in Erie & Niagara Counties) Family \$1,656.78 an increase of \$1,488.24

Total Increase \$2,582.60 (Annual)

Independent Health Standard Platinum –Cost EE+Spouse \$1,345.26 an increase of \$3,235.68

Family \$1,917.00 an increase of \$4,610.88 Total Annual Increase \$7,846.56

MVP Liberty Gold 4- Cost EE+Spouse \$1,597.94 an increase of \$6,267.84

Family \$2,277.06 an increase of \$8,931.60 Total Annual Increase of \$15,199.44

MVP Liberty Gold 6- Cost EE+ Spouse \$1,613.86 an increase of \$6,458.88

Family \$2,299.75 an increase of \$9,203.88 Total Annual Increase of \$15,662.66

MVP Liberty Platinum 3- Cost EE+Spouse \$1,803.82 and increase of \$8,738.40

Family \$2,570.44 an increase of \$12,452.16 Total Annual Increase of \$21,190.56

A **motion to approve renewing the current Blue Cross and Blue Shield Platinum Align health insurance plan** was made by Trustee Corwin-Bradley and was seconded by Trustee Ben Seward.

The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.

SAM Grant-Parking Lot Improvements MRB Project # 0206.18001.000

A motion to **authorize payment application #1 to Ruston Paving in the amount of \$32,632.50 and payment application #2 in the amount of \$1,717.50 for a total of \$34,350.00** was made by Deputy Mayor Kerth and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.

A motion to **Authorize Clerk-Treasurer Amanda M. Detschner to transfer \$5,000 to the SAM Checking Account from the General fund account A8692.4 SAM Grant #7894** in order to complete the last SAM Grant payout for the parking lot improvements was made by Trustee Seward and was seconded by Trustee Corwin-Bradley.

The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.

The **Clerk-Treasurer's Financial Reports** were reviewed and accepted by the Board of Trustees.

- ✓ Clerk-Treasurer Amanda M. Detschner has also earned her RMC (Registered Municipal Clerk) designation, as well as CMFO (Credentialed Municipal Finance Officer) designation at NYCOM Fall Training School
- ✓ Water Bills were mailed on October 9th and are due by November 13, 2018 without penalty
- ✓ Fall 2018 Newsletters were mailed on October 10th
- ✓ Any remaining unpaid property Taxes as October 31, 2018 will be re-levied onto the Town/County Tax Roll for collection in January
- ✓ Village Hall will be CLOSED on Monday, November 12th in Observance of Veteran's Day
- ✓ In addition to Ben auditing the bank reconciliation every month I need someone to be in charge of counting the cash drawer at least once a week at random days, someone to sign off on payrolls and make sure the time sheets match the payroll report as long as Vicky is out of the Office

Trustee Corwin-Bradley will audit the cash drawer and Mayor Nellist will sign off on payrolls bi-weekly in order to ensure proper internal controls

Mayor Nellist thanked Clerk-Treasurer Amanda Detschner for all the work that went into putting the Grand Re-Opening of Bi-Centennial Park ceremony together.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

- ✓ Water Comparison-Loss 4%

The **Code Enforcement Report** was reviewed and accepted by the Board of Trustees.
2 Permits-Commercial Remodel & a porch

The **Police Report** was reviewed and accepted by the Board of Trustees.

Correspondence: Local Government Innovation Conference, Albany – November 15 & 16, 2018
Blue Cross & Blue Shield Health Insurance Renewal information
AIM funding notice- NYS OSC
NC Connections for Business Directory
United States Senate, Senator Charles Schumer- USDA Farm to School Program
Town of Somerset Court Schedule
Charter Communications-Programming Changes and Updates- October 1, 2018
NYS Dept. of Civil Service-Line of Duty Sick Leave Related to World Trade Center Conditions
NC Gallonage Report
Lighthouse Wind- 4 mailing flyers
NYS DOT CHIPS notification- 2018-2019 CHIPS \$8,649.83, PAVE NY \$1,974.41, EWR \$1,556.51 TOTAL \$12,180.75

Approval of Claims and Bill Payment: Abstract 005 Voucher #'s 138-182
General Fund-\$52,983.39 Water Fund-\$4,851.79 T&A Fund-\$1,400.00 H-2 Fund-\$18,157.50
TOTAL \$77,392.68
A motion to approve the above claims and bill payment was made by Deputy Mayor Kerth and was seconded by Trustee Corwin-Bradley.
The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.

Budget Transfers: A1420.4 Law Contractual \$515.00 to A1910.4 Insurance
A1990.4 Contingency \$2,000.00 to A8020.4 Planning
A8010.4 Zoning \$25.00 to A6410.4 Publicity
A motion to approve the following budget transfers was made by Trustee Baker and was seconded by Deputy Mayor Kerth.
The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.

No **Public Comment** was offered.

Board Comment was made by:
Mayor Nellist: Excited about Trustee Corwin-Bradley’s Light Up Barker Event
Trustee Corwin-Bradley: On December 1st, 2018 the Light Up Barker Event will take place, it will be a community celebration from 3:00-8:00pm held either in the Village Hall Parking Lot or in the Main Street Park. Events will include vendors, BCS elementary chorus performance, BCS community band performance, ceremonial tree lighting and announcing winners of the contest, as well as a chicken BBQ done by the Barker Lions Club (pre-sale only). A discussion ensued about blocking off part of Main Street for the event and having participation from children at schools should encourage more people to attend.

A motion for **Adjournment** was made at 7:31pm by Deputy Mayor Kerth and was seconded by Trustee Baker.
The previous was ADOPTED. AYES-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motioned Carried.
Resolution ADOPTED.

Next Work Session meeting for November is CANCELLED.
Next regularly scheduled meeting will be Monday, November 5, 2018 at 7:00pm
****Note change in date due to Veteran’s Day Observance**

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer