



VILLAGE OF BARKER WORK SESSION MINUTES

August 5, 2019
6:00pm @Village Hall/ Police Station

Mayor Aaron Nellist
Deputy Mayor Seanna Corwin-Bradley
Trustee R. James Baker
Trustee Benjamin Seward
Trustee Aaron Davis

In **Attendance**: DPW Superintendent Mark Remington. Trustee Seward arrived at 6:11pm.

The **meeting was opened at 6:01pm** with the Pledge of Allegiance administered by Mayor Nellist.

- General Code- ecode 360
A discussion ensued about what ecode 360 is and if it is necessary for the cost of \$695.00 annually. The consensus was to discontinue the service that was given to the Village for free for 6 months after the fire.
- Town of Somerset rally for Data Hub –August 7, 2019 at 2:00pm at the Babcock house Museum
The Board decided that anyone available should attend, as well as Mark & Amanda if they are available. This means that the Village Office will have to be closed for a brief time.
- County Wide Shared Services Initiative plan 2019
A meeting was held on 7/29/2019 at the NC Center for Economic Development to discuss plan ideas; County Manager Rick Updegrove stated that if no one had new ideas to submit then a formal vote on a plan will not have to take place. The Village of Barker was the only entity to submit a plan for the LED conversion of our street lights through NYPA. This is a shared service because we would pool with other Niagara County municipalities to purchase the fixture and enter into a maintenance contract. An email was sent to the other NC municipalities that are still in the NYPA program to encourage them to submit a CWSSI plan spreadsheet to Mr. Updegrove to include in the CWSSI plan 2019. No response has been received from the email sent on 8/1/2019. A follow up email will be sent to Mr. Updegrove as follow up.
- Dollar General sidewalk
Solid Ground was awarded the contract last year, but just backed out of doing the job. Therefore, we need to go through the quoting process again. Mark will get 3 written quotes for the work to be performed for the meeting on Monday.
- Insurance Claim #18-3237983-05
The insured hit a utility pole and our school speed limit sign in 2018 when he was in an accident at the intersection of Quaker Road and Haight Road. We submitted the claim amount to cover the cost to have the sign replaced; his insurance is offering a little less because they have limit issues. A formal acceptance will take place on at the meeting on Monday.
- NYS Public Service Commission letter was received about the large rate increase that NYSEG has submitted a request for approval. A link has been posted on the website with the full contents of the letter, as well as posted on social media under the fire page. Comments received by August 26, 2019 will be considered by the commission.
- A brief update regarding the fire investigation was given, which there has been no changes. A cause is still yet to be determined, although the scene has been released and we are now awaiting permits from NYS before it can commence.

No **Public Comment** was offered.

Board Comment was offered by:

Trustee Baker: inquired about when the new front entry steps will be completed by MJP contracting. Mark stated it would be a week or two.

A motion for **Adjournment was made at 6:37pm** by Deputy Mayor Corwin-Bradley and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-5-Nellist, Baker, Corwin-Bradley, Davis, Seward NAYS-0/None Motioned Carried.

Next meeting is the Monthly Board Meeting, Monday, August 12, 2019 at 7:00pm @ Barker Fire Hall

****Immediately following was the Board audit of Clerk-Treasurer's financial records for FY 2018-2019, which the month of April 2019 was chosen from a cup at random. The audit was completed at 7:35pm.**

Respectfully submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer

VILLAGE OF BARKER BOARD OF TRUSTEES

REGULAR MEETING MINUTES



August 12, 2019 7:00PM
@ Barker Fire Hall

Mayor Aaron Nellist
Deputy Mayor Seanna Corwin-Bradley
Trustee R. James Baker
Trustee Aaron Davis
Trustee Benjamin Seward

In **Attendance**: DPW Superintendent Mark Remington, Sergeant Paul Beakman, Anthony Bartucca & Phyllis Hildebrant

At 7:00pm meeting was called to order by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for July 2019 was \$14,253.15.

The **Approval of Minutes** for the:

Monthly Board Meeting July 8, 2019
Emergency Meeting July 26, 2019
Special Meeting August 1, 2019

A **motion to approve the above minutes** was made by Trustee Davis and was seconded by Deputy Mayor Corwin-Bradley.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

A motion to execute the **Acceptance of full release of property damage claim from Progressive claim #18-3237983 in the amount of \$92.81** was made by Trustee Baker and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

Dollar General Sidewalk quotes

Superior Concrete- \$12,600
Hy-Tec Concrete- \$10,800.00
Juliana Brothers-\$13,250.00

A **motion to award the Dollar General sidewalk to Hy-Tec Concrete** was made by Deputy Mayor Corwin-Bradley and was seconded by Trustee Seward.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

An **audit of the Clerk-Treasurer's Financial Records for the FY 2018-2019** took place on Monday, August 5, 2019 immediately following the work session. Mayor Nellist, Deputy Mayor Corwin-Bradley, Trustee Baker and Trustee Davis were present to audit the books. The month of April 2019 was chosen at random from a cup and all financial records were found to be in order.

The **Clerk-Treasurer's Financial Reports** were reviewed and accepted by the Board of Trustees.

- ✓ The Clerk-Treasurer, Deputy Clerk-Treasurer and Trustee Aaron Davis are attending NYCOM Fall Training School September 16-20, 2019
The Village Hall office will be closed Tuesday 9/17, Thursday 9/19 and Friday 9/20, Kathie will be working Monday 9/16 and Wednesday 9/18.
- ✓ Annual Update Document (AUD) 2019 has been submitted to the Office of the NYS Comptroller and the legal notice has been published in the Union Sun & Journal, as of August 2, 2019
- ✓ Tax collection remains open. Penalty is now 6% and unpaid tax notices will be mailed August 30, 2019. Any unpaid Village taxes outstanding as of October 31, 2019 will be turned over to Niagara County to be placed on the Town/County taxes for collection in January
- ✓ Letters of disconnect have been requested by Empire Building Diagnostics for each utility that was connected to the fire scene, I've made numerous phone calls trying to obtain these and will continue to
- ✓ Cancelling the Work Session to be held on Monday, September 2, 2019 due to the Labor Day Holiday
- ✓ For the October meeting, which falls on Columbus Day, are we moving the Board meeting to October 7, 2019 at 7:00pm at the Barker Fire Department

A **motion to move the October meeting to October 7, 2019 at 7:00pm at the Barker Fire Department** was made by Trustee Seward and was seconded by Deputy Mayor Corwin-Bradley.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.
Mayor Nellist stated that the two new DPW Laborers have been working quite a bit and are doing a good job.

Mowing Tractor Quotes-both are State Bid

John Deere 1025R

Option #1 Tractor w/blade & 60” mowing deck \$9,898.87 Trade In \$11,325.00 Total Price \$21,220.87
Option #2 Tractor w/ 47” snow blower & 60” mowing deck \$11,750.71 Trade In \$11,325.00 Total Price \$23,075.71
Option #3 Tractor w/ 54” snow blower & 60” mowing deck \$12,085.37 Trade In \$11,325.00 Total Price \$23,410.37

Kubota B2601HHSD-1

Tractor & 60” mower deck \$9,027.54 Trade In \$6,000.00 Total Price \$15,027.54

**This option we would keep the cab and snow blower unit

A discussion ensued about the above tractor pricing and pros and cons of each tractor. The Board had questions about the Kubota and until they can be answered the decision was tabled.

A **motion to table the discussion about the mowing tractor** was made by Trustee Seward and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

A **Code Enforcement Report** was not submitted.

3 permits issued- 1 fence, 1 pool & 1 renewal of a remodeling permit

The **Police Report** was reviewed and accepted by the Board of Trustees.

A **motion to appoint Anthony Bartucca to Part Time Police Officer at the rate of \$13.50 per hour** was made by Deputy Mayor Corwin-Bradley and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

The **Oath of Office was administered to Anthony Bartucca** by Clerk-Treasurer Amanda Detschner.

Correspondence:

Trident Insurance letter summarizing claim payouts to date
Collar City Auctions introduction letter
La Bella Associates grant funding available letter
NYS Dot CHIPS funding balance letter-CHIPS-\$17,305.56 PAVE NY-\$3,950.17
Wal-Mart Community Credit Card account information
Charter Communications-Upcoming changes in pricing for unreturned equipment
NC Gallonage Report

Approval of Claims and Bill Payment: Abstract 003 Voucher #'s 45-88

General Fund-\$29,999.93 Water Fund-\$1,494.22 T&A Fund-\$1,400.00 TOTAL \$32,894.15

A **motion to approve the above claims and bill payment** was made by Deputy Mayor Corwin-Bradley and was seconded by Trustee Seward.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

Budget Transfers:

A1910.4 Insurance \$975.00 to A5410.4 Sidewalk contractual
A1910.4 Insurance \$950.00 to A1620.44 Village Hall Contractual
A1910.4 Insurance \$400.00 to A8540.4 Drainage Contractual

A **motion to approve the above budget transfers** was made by Trustee Baker and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

Public Comment was offered by:

Phyllis Hildebrant: Inquired about the Dollar General sidewalk, but stated her answers were answered already.

Anthony Bartucca: Equipment used by Municipalities is in high demand and are selling at auction for high prices, maybe the Board should look into this option before they move ahead with the mowing tractor.

Paul Beakman: Thanked the Board of Trustees and employees for the support offered while he was going through his illness this past year and expressed that he is doing well and glad to be back on the job.

Board Comment was offered by:

Trustee Davis: Inquired about who to contact at the Fire Hall to set up a child safety seat check on September 21, 2019, a couple contacts were given from the Fire Department.

A motion for **Adjournment was made at 7:36pm** by Deputy Mayor Corwin-Bradley and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-5-Nellist, Corwin-Bradley, Baker, Davis, Seward NAYS-0/None Motion Carried.

Next work session scheduled for Monday, September 2, 2019 is CANCELLED due to Labor Day.

Next regularly scheduled meeting will be Monday, September 9, 2019 at 7:00pm @ Barker Fire Hall

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer