

# VILLAGE OF BARKER BOARD OF TRUSTEES

## DAILY BRIEFING MINUTES

January 28, 2019 7:00pm



Mayor Aaron Nellist  
Deputy Mayor Gregory Kerth  
Trustee R. James Baker  
Trustee Seanna Bradley-Corwin  
Trustee Benjamin Seward

**Meeting Location:** 1697 East Avenue, Barker (Police Station)

**Meeting notified** to the official paper by media notice

**Reason:** Keep communication open and progression of the services provided positive momentum

In **Attendance:** DPW Superintendent Mark Remington, Jonathan Schultz NC Emergency Management, Nicki & Braydon James, Aaron Davis, Dan Graff from NFA

Mayor Nellist opened the meeting by administering the pledge of allegiance at 7:00pm.

Mayor Nellist stated that we discussed the State of Emergency declaration with Jonathan Schultz today; we weighted the pros and cons heavily. It was decided that we are running ok and that a declaration will not be as beneficial as once thought.

The Clerk-Treasurer went through the things accomplished on Friday (1/25/19) and Monday (1/28/19):

- ✓ Went to M&T Bank and was able to get \$100.00 for a cash drawer, account login and made water deposits
- ✓ Sent pictures of Village Hall and Library to NC Fire Investigators
- ✓ Called Brook Pontillo from Toshiba about copier lease- is going to bring a loaner Monday around Noon
- ✓ Called Williamson Law Book Co. to download our accounting software backup
- ✓ Processed and pick up mail
- ✓ Called Dan Graff from NFA about getting fencing installed
- ✓ Called Jonathan Schultz about getting a price for the county radios we lost
- ✓ Typed hand written minutes so I could get caught up, will email to the Board and post to the website tomorrow
- ✓ Met with Jonathan Schultz in the Morning and went over SOE process pro's & con's
- ✓ Called another company to come out and quote the demo-Mark Cerrone Inc. out of Niagara Falls
- ✓ Took water payments
- ✓ Did payroll for 1/12-1/25/2019
- ✓ Got a loaner copier from Toshiba- fax is not working
- ✓ Was able to get a hold of someone from Trident about sending out an insurance investigator- we will hear by tomorrow who and when they will be out

Mayor Nellist stated that it will be Bruce Deveraux's 50<sup>th</sup> anniversary of becoming a Fire Fighter. We will need to do a proclamation at the Installation dinner on February 2, 2019. Mayor Nellist stated that he spoke to Mark Remington on Saturday (1/26/19) because he found the electric meters after digging in the debris. The electric meters were picked up by Jonathan Schultz from Amanda Detschner and locked into evidence with the panel boxes. Mayor Nellist stated that News 4 and the Buffalo News called for an update. Clerk-Treasurer Amanda Detschner stated that she did email Connor Hoffman at the Union Sun & Journal with the correction regarding Mark Welds painting in memory of his mother. Mayor Nellist stated that Pete Bignoit will install the lighting on the debris tomorrow.

Trustee Corwin-Bradley stated she also received a phone call from Tom Prohaska at the Buffalo News regarding updated information regarding the document recovery process.

Clerk-Treasurer and Mark Remington spoke about Fred Holley from Rural Water Association called for information because he is doing a feature article on the Village about disaster recovery.

Trustee Seward stated that he did hear back from Sue Patterson that she couldn't come up with anything in regards to a report from Selective on when they would come out and test our panel boxes as part of a liability check. So he called Selective Insurance to see if he could get any information, they could not find it. Selective suggested to call Sue Patterson back and ask her to reach out to the underwriter. He will call back tomorrow. Trustee Seward also inquired about the \$20,000 disaster recovery grant from NYS Archives, but it must be filed for within 30 days of the disaster

Trustee Baker stated that he put the new thermostats in the Police Building and the cold water part of the faucet is replaced, the hot water will be replaced shortly because he needed a wrench.

Mayor Nellist stated that he is very pleased with the social media put out by Trustee Corwin-Bradley. Asked her to keep up the good work.

Jonathan Schultz from NC Emergency Management spoke regarding the Village. He stated that we are doing a phenomenal job; given there are stressors, but really doing a great job. He stated that the fire investigation report is done. He will be setting up a onetime meeting for all insurance companies, national grid and interested parties to view the panel boxes and electric meters. Mr. Schultz also offered assistance in the Office from the NC Emergency Management staff if Amanda ever needs it.

Dan Graff from NFA, our direct adjuster from the National Fire Adjustment Company spoke about meeting with the estimators, which Amanda did on January 24, 2019. He advised up to keep receipts and so forth to show what our getting up and running expenses are. He has already asked for a partial payment for expenses. Also, Quintin from Document Preprocessors will be reaching out for feedback shortly. He stated that he knows everyone wants to know what happened, but the investigation is not hindering us from moving forward at this time.

The Clerk-Treasurer went through thing to do on Tuesday, January 29, 2019:

- ✓ Meet with someone from Mark Cerrone to obtain a demo quote
- ✓ Update the website with Emergency Minutes and email to the Board
- ✓ Process water payments
- ✓ Contact Verizon to get caller ID on police phone
- ✓ Call WB Mason to order official village seal replacement
- ✓ Look into how to back up iTax software
- ✓ Call the NC Treasurer to get the delinquent Village tax list

Trustee Corwin-Bradley stated the Library Board is meeting tomorrow (1/29/2019) at 6:00pm at the United Methodist Church on Quaker Road. The Library would like to share a building again if that is in the best interest of both parties. The Board of Trustees had a discussion about the idea and all agreed that they would like to share a building going forward, as well. Mayor Nellist stated that we will need to speak with our legal counsel to check into the legality of us sharing a building in the future.

The next meeting will be at the Police Station on Thursday, January 31, 2019 at 7:00pm.

The work session scheduled for February 4, 2019 at 6:00pm is cancelled. Next week we will meet on Tuesday, February 5<sup>th</sup> and February 7<sup>th</sup> at 7:00pm at the Police Station @ 7:00pm.

A motion for adjournment was made at 7:49pm by Trustee Corwin-Bradley and was seconded by Deputy Mayor Kerth.

The previous was ADOPTED. AYES-5-Nellist, Kerth, Baker, Corwin-Bradley, Seward NAYS-0/None Motion Carried.

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO  
Clerk-Treasurer