

VILLAGE OF BARKER WORK SESSION MINUTES



May 6, 2019
6:00pm @ Police Station

Mayor Aaron Nellist
Deputy Mayor Seanna Corwin-Bradley-*Absent*
Trustee R. James Baker
Trustee Benjamin Seward
Trustee Aaron Davis

In **Attendance**: DPW Superintendent Mark Remington (left at 6:56pm), Police Chief Timothy Braugher (6:40pm-6:56pm). Deputy Mayor Corwin-Bradley was absent from the meeting.

The meeting was **opened at 6:00pm** with Mayor Nellist administering the pledge of allegiance.

- **Open discussion of the future Village Hall & Library, as well as the Village's intention on the Library moving forward, as well as ways to reduce costs on the new Village Hall & Library building proposal.**

An open discussion took place about the Village's intentions moving forward with sharing a building again with the Library. All Board members were in agreement that they would like to continue the shared building with the Library moving forward. Various ways to reduce costs were discussed, as well as what an ideal floor plan would look like. It was finally decided that the Board would determine how big each of the rooms we needed will be, map each room individually on graph paper and then play with the ideal layout until we have exactly what we would like moving forward. This will give the engineer and architect a visual of what we would like moving forward.

- **Ways to advertise for the Deputy Clerk-Treasurer position to reach possible candidates**

Various ways to advertise for the Deputy position were discussed including a paper advertisement, online advertisement and putting it on the NC Civil Service website. After the cost associated with posting the position online and in the newspaper, it just wasn't feasible. It will be sent to NC Civil Service to be posted on their website.

- **Update on insurance claim**

This morning the DPW Superintendent Mark Remington and the Clerk-Treasurer Amanda Detschner met with Dan Graff from the NFA, as well as William Termer from Sedgwick Claims Management Services to go over the building claim and contents claim. We provided pictures of the Village Hall & Library interiors, as well as payments made already. The Village is still waiting on cause & origin to determine the cause of the fire at this time.

- **Notice of assessment changes to former Village Hall/Library parcel & the Police Station**

The Village received notice of assessment changes to the former Village Hall & Library parcel/building, as well as the Police Station building.

No **Public Comment** was offered.

Clerk-Treasurer asked the Board if they would like to look into CFA funding to go towards the Village Hall. The Board agreed we should look into it, which I will and report next week.

Board Comment was offered by:

Trustee Seward: Stated that he will be unable to attend Monday's meeting.

Mayor Nellist: Stated that he received an email about the Health Care Consortium cost analysis and the Village was one of the 50% that would not realize a savings due to the high claim numbers brought on by the addition of the City of Niagara Falls.

A **motion for adjournment was made at 7:27pm** by Trustee Baker and was seconded by Trustee Seward.

The previous was ADOPTED. AYES-4-Nellist, Baker, Davis, Seward NAYS-0/None ABSENT-1-Corwin-Bradley
Motion Carried.

Next meeting is the Monthly Board Meeting, Monday, May 13, 2019 at 7:00pm @ Barker Fire Hall

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer

VILLAGE OF BARKER BOARD OF TRUSTEES

REGULAR MEETING MINUTES



May 13, 2019 7:00PM
@ Barker Fire Hall

Mayor Aaron Nellist-*Absent*
Deputy Mayor Seanna Corwin-Bradley
Trustee R. James Baker
Trustee Benjamin Seward-*Absent*
Trustee Aaron Davis

In **Attendance**: DPW Superintendent Mark Remington, National Grid Representative Marc Gschwend, Jon Hotaling and 9 participation in government students: Shelby Elwald, Brad Olaf, Nick Brandt, Robert Burnett, Robert Nesbitt, Rebecca Pisarski, Andrew Shafer, Curtis Spurrer and Emma Rose. Absent from the meeting was Mayor Nellist and Trustee Seward.

At 7:00pm meeting was called to order by Deputy Mayor Corwin-Bradley by administering the Pledge of Allegiance.

Public Hearing on Local Law #1-2019 was opened at 7:00pm. Deputy Mayor Corwin-Bradley gave a brief overview of why the Local Law is being enacted. No public comment was offered. **The Public Hearing was closed at 7:01pm.**

Local Law #1-2019

A Local Law Modifying the Residency Requirement for Deputy Village Clerk/Treasurer in the Village of Barker

Be it enacted by the Board of Trustees of the Village of Barker as follows:

Article III of Chapter 65 of the Code of the Village of Barker is hereby adopted as follows:

ARTICLE III

Deputy Village Clerk/Treasurer

§ 65-3. Residency in Niagara or Orleans County required.

The Deputy Village Clerk/Treasurer of the Village of Barker need not reside within the Village of Barker but must reside within the County of Niagara, State of New York, or County of Orleans, State of New York.

§ 65-4. Supersession of State laws.

This Article supersedes Village Law § 3-300, subdivision 2 and Public Officers Law § 3, subdivision 1 and § 30, subdivision (1) (d).

§ 65-5. Statutory authority.

This Article is enacted pursuant to the New York State Constitution, Article IX, Section 2(c) (1) and Municipal Home Rule Law § 10, subdivisions 1(ii) (a) (1) and 1(ii) (e) (3).

A **motion to adopt Local Law #1-2019** was made by Trustee Davis and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Corwin-Bradley, Baker, Davis NAYS-0/None ABSENT-2-Nellist, Seward Motioned carried.

Marc Gschwend of National Grid gave a brief presentation of the LED street lighting conversion through National Grid. There are 3 options for LED conversion: 1-purchase the fixtures outright, replace & maintain the fixtures, 2-covert through national grids program where they own and repair the fixtures & 3-LED conversion through replacing fixtures when they need to be replaced. Mr. Gschwend provided the Village with figures on converting through National Grid.

The **Sales tax** received for April 2019 was **\$12,273.92**.

The **Approval of Minutes** for the briefings/work sessions/budget session and monthly meetings held:

- April 1, 2019 Annual Organizational Meeting
- April 23, 2019 Special Meeting
- May 6, 2019 Work Session

A **motion to adopt the above minutes** was made by Trustee Davis and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Corwin-Bradley, Baker, Davis NAYS-0/None ABSENT-2-Nellist, Seward Motioned carried.

Tax Warrant 2019- Authorize the Clerk-Treasurer to collect the taxable levy of \$146,625.27, plus \$8,939.17 in unpaid water rents for a total of \$155,564.44. A notice of the 2019 Taxes Levied shall be published in the Union Sun & Journal one per week for two consecutive weeks.

A **motion to execute the tax warrant** was made by Trustee Baker and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-3-Corwin-Bradley, Baker, Davis NAYS-0/None ABSENT-2-Nellist, Seward Motioned carried.

The **Clerk-Treasurer's Financial Reports** were reviewed and accepted by the Board of Trustees.

- ✓ We are accepting applications until May 27th for the Deputy Clerk-Treasurer position, it has been put on the NC Civil Service Employment website, Posted on Facebook, posted around the Village, sent to all NC municipal clerks to hang on their community bulletin board and on the Village website
- ✓ Tax Bills will be mailed on May 31, 2019 and are due between June 1st-July 1st, 2019 without penalty

- ✓ Authorize the Clerk-Treasurer to make budget transfers necessary to close out FY 2018-2019 books, that will be presented at the following board meeting for approval

A **motion to authorize the Clerk-Treasurer to make necessary budget transfers** to end the fiscal year 2018-2019 was made by Trustee Baker and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-3-Corwin-Bradley, Baker, Davis NAYS-0/None ABSENT-2-Nellist, Seward
Motioned carried.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

Water loss for 1st Quarter 2019 was 20.64%

This loss is due to the leak at the end of Main Street & East Avenue, as well as the Village Hall Fire.

The Board decided to advertise for the soon to be vacant part time Department of Public Works Laborer. The Village will accept applications until May 31, 2019.

Code Enforcement Report was not submitted.

6 building permits issued: 1-demolition of garage, 1-remodel, 2-roofs, 1-shed & 1-fence

Mr. Remington stated he is working on citing properties and notifications will be sent to homeowners shortly.

The **Police Report** was reviewed and accepted by the Board of Trustees.

Correspondence:

NYS Public Dept. of Public Service Letter responding to our complaint against National Grid
Electrical Infrastructure
National Grid response to the Village's letter of concern of the electrical infrastructure in our area
NC Gallonage Report-March 29-April 30, 2019
Tour de Cure cycling routes/information
Spectrum refund from settlement case
Charter Communications-programming changes & updates-March 29, 2019
Charter Communications-programming changes & updates-April 1, 2019
Charter Communications-programming changes & updates-April 13, 2019
Charter Communications-programming changes & updates-April 23, 2019

Approval of Claims and Bill Payment: Abstract 012 Voucher #'s 362-411

General Fund-\$17,759.75 Water Fund-\$2,202.15 T&A Fund-\$2,100.00 TOTAL \$22,061.90

Abstract 012 Voucher #'s 17-19 H3-Fire Acct. \$9,271.08 TOTAL EXPENDITURES \$31,332.98

A **motion to approve the above claims and bill payment** was made by Trustee Davis and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Corwin-Bradley, Baker, Davis NAYS-0/None ABSENT-2-Nellist, Seward
Motioned carried.

Budget Transfers:

A1325.44 Code Publishers \$268.00 to A1325.42 Clerks Supplies
A1325.43 Clerks Training \$500.00 to A1325.42 Clerks Supplies
A1420.4 Law Contractual \$700.00 to A1325.42 Clerks Supplies
A1420.4 Law Contractual \$720.00 to A1620.44 Village Hall Contractual
A1640.45 Building-Garage-Misc. \$40.00 to A1640.43 Vehicle Maintenance
A3120.46 Police-Vehicle Maintenance \$530.00 to A3120.47 Police Building Maintenance
A3120.46 Police-Vehicle Maintenance \$200.00 to A3120.45 Police Supplies
A7110.43 Parks Misc. \$160.00 to A5142.4 Snow Removal Contractual
A9010.8 State Retirement \$242.00 to A9055.8 Disability Insurance
F9030.8 Social Security \$700.00 to F8320.4 Source of Supply

A **motion to approve the above budget transfers** was made by Trustee Baker and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-3-Corwin-Bradley, Baker, Davis NAYS-0/None ABSENT-2-Nellist, Seward
Motioned carried.

Public Comment was offered by:

Jon Hotaling: Stated he attended the special meeting held on April 23rd when the Engineer was present and he thought the proposal was ridiculous. Mr. Hotaling stated the Village should determine what they would like and move forward through and RFP. As the American legion commander Mr. Hotaling stated that a Memorial Day ceremony will take place at the Town Park on Haight Road at 10:00am, May 27, 2019.

Board Comment was offered by:

Trustee Davis: Stated that he has been working on a new building design that suits the needs of our Village better than what was proposed by the Engineer. He asked everyone to look at it and make notes on what changes they would like to see. We can discuss it at the Work Session on June 3rd.

Deputy Mayor Corwin-Bradley: Stated the Library is holding a meeting on May 15th at 7:30pm at the new Library location. At this meeting the Library Board will be discussing how they would like to proceed when it comes to building plans and location.

A motion for **Adjournment was made at 7:30pm** by Trustee Davis and was seconded by Trustee Baker.

The previous was ADOPTED. AYES-3-Corwin-Bradley, Baker, Davis NAYS-0/None ABSENT-2-Nellist, Seward
Motioned carried.

Next Work Session will be June 3, 2019 at 6:00pm at the Police Station.

Next Monthly Meeting will be June 10, 2019 at 7:00pm at the Barker Fire Hall.

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer