



# VILLAGE OF BARKER WORK SESSION MINUTES

March 2, 2020

6:00pm @Village Hall/Police Station

Mayor Aaron Nellist  
Deputy Mayor Seanna Corwin-Bradley  
Trustee R. James Baker  
Trustee Benjamin Seward  
Trustee Aaron Davis

In **Attendance:** All Board of Trustees members and Clerk-Treasurer Amanda Detschner

The **meeting was opened with the Pledge of Allegiance at 6:01pm** by Mayor Nellist administering the Pledge of Allegiance.

- A discussion ensued regarding the engineering services for the future Village Hall/Library building after the presentation that was given by Barton & Loguidice on February 25, 2020 before the budget session meeting. Overall the Board was impressed with the scope of the services offered and their willingness to pursue other funding sources. A request for an official proposal was asked for by Mayor Nellist, as well as references for work done with small communities.
- LED Street Lighting survey needs to be completed and emailed to the head of the design team, several questions were reviewed with the Board of Trustees. These questions were answered and now it can be completed and sent to NYPA

Clerk-Treasurer would like to attend a class in Batavia from NYS Archives "Disaster Planning and Response" on Tuesday, April 14 from 9:30 to 12:30 in Batavia

No **Public Comment** was offered.

**Board Comment** was offered by:

Trustee Davis: Emailed the information for the Traffic and Safety grants to the Board and Chief Braughler. Up to \$46,000 is available and due by May 1<sup>st</sup>

Deputy Mayor Corwin-Bradley: Stated that she looked into the Child Identification kits that the Police Department was looking at purchasing

A **motion for Adjournment was made at 6:31pm** by Trustee Davis and was seconded by Deputy Mayor Corwin-Bradley.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley, Baker, Davis, Seward NAY-0/None Motioned Carried.

Next meeting is the **Monthly Board Meeting, Monday, March 9, 2020 @ Barker Fire Hall**

**\*\*Immediately following was a Budget session to continue to work on FY 2020-2021 budget**

The budget session began at 6:35pm by beginning at general fund expenditures at account code A5110.4 Street Maintenance and continued until the entire general fund had been reviewed. The revenue account A2665 was adjusted to reflect the possible sale of the dump truck.

Mayor Nellist asked to move into executive session on the grounds of article 7 subsection 5 category F, employee compensation at 7:12pm. Trustee Seward motioned to move into executive session and Deputy Mayor Corwin-Bradley.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley, Baker, Davis, Seward NAY-0/None Motioned Carried.

Clerk-Treasurer Amanda Detschner left at this time.

A motion to end the executive session was made at 8:21pm by Trustee Davis and was seconded by Deputy Mayor Corwin-Bradley.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley, Baker, Davis, Seward NAY-0/None Motioned Carried.

The budget session ended at 8:22pm.

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO  
Clerk-Treasurer

# VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINUTES



March 9, 2020 7:00PM  
@ Barker Fire Hall

Mayor Aaron Nellist  
Deputy Mayor Seanna Corwin-Bradley  
Trustee R. James Baker  
Trustee Aaron Davis  
Trustee Benjamin Seward

In **Attendance:** Bill Thomasine, Billy Thomasine Jr., Jon Totaling, Martin Padilla  
Mark Remington and Jennifer Mason were absent.

At **7:00pm meeting was called to order** by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for February 2020 was \$11,763.23 an increase of \$1,401.65 from February 2019.

The **Approval of Minutes** for the monthly board meeting February 10, 2020 was motioned for approval Deputy Mayor Corwin-Bradley and was seconded by Trustee Seward.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley,Baker,Davis,Seward NAYS-0/None Motioned Carried.

A motion to **set the Public Hearing for the FY 2020-2021 Budget for April 6, 2020 at 7:00pm** was made by Trustee Baker and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley,Baker,Davis,Seward NAYS-0/None Motioned Carried

**The Village Election will take place on Wednesday, March 18, 2020 from Noon until 9:00pm at the Barker Fire Hall, 1660 Quaker Road.**

A Discussion on the Barton & Loguidice engineering proposal for new Village Hall & Library building ensued and the Board felt that the proposal was comprehensive, fair and liked that it focused on alternative funding sources. Mayor Nellist stated that the Village has been working with MRB for quite some time and was disappointed when the Village began the programming phase regarding the new Village Hall. For example, the Village requested that the new building be adaptable in the future, in the event that the Police Department could be brought over, MRB submitted a drawing that included it right away. Overall, the Village felt that MRB just did not listen to the Village's needs and when asked to tweak or fix something that the Village had expressed it was ignored. Barton & Loguidice gave a presentation to the Village on February 25<sup>th</sup> that show cased the comprehensive services that had an emphasis on grant funding and alternative funding opportunities. Most importantly the Village felt that Barton & Loguidice listened to our needs. Over time the relationship with MRB became stale and unproductive.

A motion to **approve the engineering proposal for the new Village Hall and Library building with Barton & Loguidice and to make Barton & Loguidice they Village's official engineering firm** was made by Deputy Mayor Corwin-Bradley and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley,Baker,Davis,Seward NAYS-0/None Motioned Carried.

The **Clerk-Treasurer's Financial Reports** were reviewed and accepted by the Board of Trustees.

- ✓ Any unpaid water accounts as of April 1, 2020 will be re-levied onto the Village tax roll for collection in March. Final notices were mailed to each unpaid account on February 28, 2020
- ✓ Survey information requested by NYPA regarding the LED Smart Street lighting program was sent on March 5, 2020

Trustee Davis gave a brief overview of the LED Smart Street lighting program for the members of the audience. Trustee Seward discussed the paving quotes received for the paving that was being considered in the upcoming fiscal year's budget 2020-2021. They quotes were higher than expected and more pricing will be sought from other vendors.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

Mayor Nellist inquired about the placement of the pole that National Grid was in the process of resetting.

No **Code Enforcement** Report was submitted.

The **Police Report** was reviewed and accepted by the Board of Trustees.

Mayor Nellist stated it was a busy month for the Police. The Mayor and Trustee Davis attended a Police employment interview on Friday, March 6<sup>th</sup> with Chief Braugher. Trustee Davis stated he thought the candidate would be a good fit and that the individual had many years of experience. Mayor Nellist stated we could move forward with the hiring process at the next monthly meeting.

#### **Correspondence:**

NYCOM GRT Update regarding RG&E/NYSEG  
NYSEG- Natural Gas Safety Notice  
AAR Auctions information  
Auctions International information  
Barker Public Library Letter- geotechnical testing of future VH/Library site  
Argo Insurance Company-Update Letter regarding the Fire claim-Feb. 10, 2020  
Mintzer, Sarowitz, Zeris, Ledva & Meyers LLP- VH Fire Investigation  
NC Treasurer's Office- 2020 Sales Tax distribution formula  
NC Gallonage Report  
Charter Communications- Upcoming Programming changes- March 9, 2020

**Approval of Claims and Bill Payment:** Abstract 010 Voucher #'s 301-342 H3 Voucher #'s 31-33  
General Fund-\$22,403.36 Water Fund-\$1,603.92 T&A Fund-\$2,100.00 H3 Fund-\$12,730.79  
TOTAL \$38,838.07

A motion to approve the audited claims and bill payment by the Board of Trustees was motioned for approval by Trustee Seward and was seconded by Deputy Mayor Corwin-Bradley.  
The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley,Baker,Davis,Seward NAYS-0/None Motioned Carried.

**Budget Transfers:** A1420.4 Law Contractual \$200.00 to A1325.41 Clerk-Telephone  
A1910.4 Insurance \$2.00 to A1920.4 Municipal Association Dues  
A1620.41 Village Hall Electric \$150.00 to A1620.46 VH Misc.  
A5182.4 Snow Removal \$150.00 to A5110.4 Street Maintenance Contractual

A **motion to approve the above budget transfers** was made by Trustee Davis and was seconded by Trustee Baker.  
The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley,Baker,Davis,Seward NAYS-0/None Motioned Carried.

**Public Comment** was offered by:

Jon Hotaling: Stated he thought that the Village has a perfectly good 3 story structure at the former Thee Barker Store. He stated the Village should look into SHIPPO funding (historical building grants) because there are large grants associated with types of buildings. Deputy Mayor Corwin-Bradley stated the Library did look into the space after the fire and the cost to make it ADA compliant, as well as the cost to repair the deterioration of the second and third floors was unattainable.

Martin Padilla: Began by asking where the Code Enforcement Officer was. Mayor Nellist stated he had an excused absence. Mr. Padilla began by bringing a photo shopped picture to the Mayor and asked if his property would be in violation if it looked like this. Mr. Padilla expressed his displeasure with some properties in the Village and referred back to a time when the Code Enforcement Officer was strict. Mayor Nellist stated he agreed with Mr. Padilla at the core of his argument and that the Village had violated 23 people last year, several of which are still in the court system. Mayor Nellist will follow up with Mr. Padilla.

**Board Comment** was given by:

Deputy Mayor Corwin-Bradley: Stated that Chief Braughler, K-9 Officer Bartucca and herself would like to hold an event during the early summer for Child ID kit, a bike rodeo, car seat check and K-9 demonstrations. The date of June 27<sup>th</sup> was proposed, but that is the date of Graduation. The Board was in favor of hold such an event.

Trustee Davis: Stated the President of the Library had reached out to the Village about moving a streetlight to across from the Library. He stated that he did call National Grid to inquire about what it would entail. There are a couple of streetlights out on Church Street and they have been reported multiple times, Friday the Clerk-Treasurer called the supervisor to inquire and they will be fixed shortly. The Library also needs to use the light at the peak of the building to illuminate the sidewalk area.

A **motion for Adjournment was made at 7:40pm** by Deputy Mayor Corwin-Bradley and was seconded by Trustee Davis.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley,Baker,Davis,Seward NAYS-0/None Motioned Carried.

The **Work session for April** is cancelled due to the Board meeting being held on the 1<sup>st</sup> Monday.

**The next scheduled board meeting will be the Annual Organizational Meeting on Monday, April 6, 2020 @ 7:00pm at the Barker Fire Hall.**

**\*\*Budget Session to immediately followed the Board meeting**

**The Budget Session began at 7:42pm.**

The Board reviewed the tax rate chart provided with the budget packet. A discussion about use of fund balance and the declining equalization rate ensued. The tax rate of \$7.65 per thousand was agreed upon, an increase of 5 cents. General appropriations were reviewed and none were deleted or altered. Mayor Nellist stated that it's an ambitious budget, getting several major things accomplished. Just to remember that we can't be using that much fund balance annually.

A **motion to adjourn the budget session was made at 8:25pm** by Trustee Baker and was seconded by Deputy Mayor Corwin-Bradley.

The previous was ADOPTED. AYES-5-Nellist,Corwin-Bradley,Baker,Davis,Seward NAYS-0/None Motioned Carried.

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO  
Clerk-Treasurer