

VILLAGE OF BARKER BOARD OF TRUSTEES
REGULAR MEETING MINUTES



August 14, 2023 7:00PM
@ Barker Fire Hall

Mayor Seanna Corwin-Bradley
Deputy Mayor Aaron Davis
Trustee Melanie Hirschman
Trustee David Quiett
Trustee Val Ditommaso

In **Attendance:** Attorney Dan Seaman, DPW Superintendent Mark Remington, Neal Gordon, Kathie Smith, Tara & Val Ditommaso. Deputy Mayor Davis and Deputy Clerk-Treasurer Cantella was absent.

At **7:00pm meeting was called to order** by Mayor Corwin-Bradley by administering the Pledge of Allegiance.

The **Sales tax** received for July 2023 was \$19,757.10 an increase of \$2,768.01 from July 2022.

The **Approval of Minutes** for the monthly board meeting July 10, 2023 & Special Meeting held July 22, 2023 was motioned by Trustee Hirschman and was seconded by Trustee Quiett.
The previous was ADOPTED. AYES-3-Corwin-Bradley,Hirschman,Quiett NAYS-0/None Motion Carried.

The **appointment of Valeriano Ditommaso as Trustee** to fill the remainder of term expiring 3/31/2024 was made by Mayor Corwin-Bradley with Clerk-Treasurer Detschner administering the oath of office.

Phase II Bid results for HVAC-

DWC Mechanical 100 John Glenn Drive Amherst, NY 14228 716-691-6735	\$237,000.00 Alt. #1: (4,000)
Greater Niagara Mechanical 7311 Ward Road #A North Tonawanda, NY 14120 7106-695-3600	\$217,500.00 Alt #1: (4,000)

Resolution #28-2023 Awarding Phae II Bid- 1B- Village Municipal Building & Barker Public Library
WHEREAS, pursuant to Notice to Bidders bids were received and opened on July 6, 2023 for construction of the Barker Village Municipal AND Barker Public Library Phase II, and
WHEREAS, the low bidder for Base Bid, Alternative #1 was Greater Niagara Mechanical; and
WHEREAS, the consulting engineer reviewed the bids and found them to be in conformance with Bid Documents,
NOW THEREFORE BE IT RESOLVED, that the said bid from Greater Niagara Mechanical be awarded Bid 1B; and
AND BE IT FURTHER RESOLVED, that Notice of Award of Contract be given to Greater Niagara Mechanical

A **motion to ADOPT Resolution #28-2023** was made by Trustee Quiett and was seconded by Trustee Hirschman.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

A motion to **approval of Streetlight Maintenance contract with Trucker Services, LLC commencing July 1, 2023 through June 30, 2026** made by Trustee Hirschman and was seconded by Trustee Quiett.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

A motion to **establish Trick or Treat Hours for Tuesday, October 31, 2023** (Halloween) from 5:00pm to 7:00pm was made by Trustee Quiett and was seconded by Trustee Hirschman.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

An **audit of Clerk-Treasurer’s Financial Records for FY 2022-2023** took place on Monday, July 31, 2023 at 4:00pm at the Village Hall. Trustee Hirschman and Trustee Quiett were present to audit the books. The month of February 2023 was chosen at random. The audit concluded at 4:45pm with all financial records found to be in order.

- The **Clerk-Treasurer’s Financial Reports** were reviewed and accepted by the Board of Trustees.
- ✓ Annual Update Document (AUD) 2023 has been submitted to the Office of the NYS Comptroller and the legal notice was published August 8, 2023
 - ✓ Tax Collection remains open. Penalty is now 6% and unpaid tax notices will be mailed September 6, 2023. Any unpaid taxes outstanding as of October 31, 2023 will be turned over to Niagara County to be placed on the Town/County taxes for collection in January
 - ✓ Labor Day Holiday is the day of the scheduled work session-the work session will be CANCELLED for Sept. 4th, 2023 and the Clerk-Treasurer and Mayor will be attending NYCOM Fall Training School the week of September 18-22, 2023
 - ✓ Columbus Day Holiday is the date of the October meeting, the meeting will be moved to Monday, October 2nd at 7:00pm at the Barker Fire Department.

The **Public Works Report** was reviewed and accepted by the Board of Trustees.

The **Code Enforcement Report** was reviewed and accepted by the Board of Trustees.
4 permits issued: 2 sheds, 2 fences

Correspondence: NYS Dept. of Transportation-CHIPS notice
CHIPS balance- \$36,290.47
PAVE NY- \$9,276.33
EWR- \$7,495.19
POP- \$3,945.60 TOTAL \$57,007.59
NC Gallonage Report

Approval of Claims and Bill Payment: Abstract 003 Voucher #'s 59-99 H3 Voucher # 60
General Fund-\$51,271.35 Water Fund-\$837.78 T&A Fund-\$2,100.00 H3 Fund-\$34,531.67 TOTAL \$88,560.80
A **motion to approve the above claims and bill payment** audited by the entire Board of Trustees was made by Trustee Hirschman.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

Budget Transfer: A1990.4 Contingency \$3,000.00 to A1910.4 Insurance
A1990.4 Contingency \$960.00 to A1325.4 C/T Contractual
A1990.4 Contingency \$2160.00 to A1320.4 Accountant Contractual
A **motion to approve the above budget transfers** was made by Trustee Hirschman and was seconded by Trustee Ditommaso.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

Public Comment was offered by:
Kathie Smith: Inquired if the contracts have been signed for phase II of the Village Hall/Library building. Mayor Corwin-Bradley stated they have not, but the process is moving forward once all insurances and performance bonds are received. Award letters have been sent for all the contracts, but 1B-Mechanical which was just awarded tonight.

Board Comment was offered by:
Trustee Ditommaso: Stated the Bicentennial festivities were nice and the firework display was impressive. His family had a nice time attending the festivities.
Trustee Hirschman: Welcomed Trustee Ditommaso to the Board.
Trustee Quiett: Inquired about a warring system for tornadoes, since we've been experiencing significant thunder storms in the recent weeks. The system is extremely expensive, but alternatives were discussed such as Facebook and through Niagara County or New York State alert systems
Mayor Corwin-Bradley: Did hear back from Sheriff Filicetti about the ATV/UTV/dirt bike/golf cart activity in the Village. Patrols will be on the lookout and a phone call will be made to Somerset about enforcement.

A **motion to enter into executive session to confer with Legal Counsel was made at 7:18pm** inviting Clerk-Treasurer Detschner and DPW Superintendent Mark Remington by Trustee Hirschman and was seconded by Trustee Quiett.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

Attendance in Executive Session: Mayor Corwin-Bradley, Trustee Hirschman, Trustee Quiett, Trustee Ditommaso, DPW superintendent Mark Remington, Clerk-Treasurer Amanda Detschner, Attorney Dan Seaman

A **motion to exit Executive Session at 7:28pm** was made by Trustee Hirschman and was seconded by Trustee Quiett.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

A **motion to authorize Attorney Dan Seman to order a search and survey for the property at the end of Woodward Avenue** was made by Trustee Hirschman and was seconded by Trustee Ditommaso.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

A motion for **adjournment was made at 7:29pm** by Trustee Quiett and was seconded by Trustee Hirschman.
The previous was ADOPTED. AYES-4-Corwin-Bradley,Hirschman,Quiett,Ditommaso NAYS-0/None Motion Carried.

Next work session will be Monday, September 4, 2023 is CANCELLED due to Labor Day Holiday
Next regularly scheduled meeting will be Monday, September 11, 2023 at 7:00pm at the Barker Fire Hall

Respectfully Submitted,

Amanda M. Detschner, CMC, RMC, CMFO
Clerk-Treasurer