

VILLAGE OF BARKER BOARD OF TRUSTEES



Annual Organizational Meeting April 3, 2023 7:00PM Barker Fire Hall

Mayor Seanna Corwin-Bradley
Trustee Aaron Davis
Trustee Melanie Hirschman
Trustee David Quiett

Attendance

At 7:00pm meeting is called to order by Mayor Corwin-Bradley by administering the Pledge of Allegiance

NC Legislator Shawn Foti will **administers the oath of Office** to Mayor Corwin-Bradley, Trustee Davis and Trustee Hirschman

Mayoral Appointments:

Village Clerk-Treasurer-Amanda M. Detschner
Village Deputy Clerk-Treasurer-Laurel Cantella
Code Enforcement Officer: Mark Remington
Village Historian: Pete Devereaux
Official Newspaper: Union Sun & Journal
Village Attorney: Daniel Seaman, Seaman & Norris LLP
Alternate Village Attorney: Thomas Caserta
Village Engineer: Barton & Loguidice
Registrar-Tracy Carmer
Ethics Board-Christine Diez (exp. 3/31/2026)
Planning Board-Thomas Gancasz Jr. (exp. 3/31/2026)
Planning Board-Samantha Wilson (exp. 3/31/2028)
Zoning Board-Joseph Naish (exp. 3/31/2028)
Zoning Board- Holly Carges (exp. 3/31/2027)

NC Legislature Shawn Foti will administer the **Oath of Office for the above Mayoral Appointments**

Mayoral Assignments for the Board of Trustees:

Deputy Mayor: Aaron Davis
Deputy Mayor Davis-Property Maintenance and Improvements
Mayor Corwin-Bradley-Grant, Research, Policies and Procedures
Trustee Quiett- Fleet Equipment Maintenance and procurement
Trustee Hirschman-Parks, Recreation & Main Street Beautification

Honoring Past Mayor Aaron Nellist for the past 12 years of dedicated service to the Village of Barker

PROCLAMATION

WHEREAS, Aaron Nellist, former Mayor of the Village of Barker officially vacated the office of Mayor on March 31, 2023, after twelve (12) years of outstanding and meritorious service to the residents of Barker; and

WHEREAS, throughout his twelve years of service as an Elected Official first serving as Trustee from 2011-2013 and then Mayor from 2013-2023;

WHEREAS, Mayor Nellist boldly lead the Village through historic times during his tenure; including navigating the Village Hall/Library fire on January 20, 2019 and the rebuilding process afterwards, that continues to this day; and

WHEREAS, Aaron has served as an example to his peers, and the residents of this community and this State, in his achievements as an Elected Official through fairness and unwavering dedication;

WHEREAS, on behalf of the Village Board of Trustees, we want to express our sincere appreciation to former Mayor Aaron Nellist for his dedication to the Village of Barker;

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Trustees of the Village of Barker, take this opportunity to express our sincere and grateful appreciation, and hereby extend to former Mayor Aaron Nellist, our congratulations on this well-earned hiatus and our best wishes to him for continued success, happiness, and good health in the years to come.

PUBLIC HEARING FOR THE TENTATIVE BUDGET FY June 1, 2023-May 31, 2024

General Fund-\$457,386

Tax Rate at \$7.80 /M

Water Fund- \$87,735

TOTAL \$ 545,121

Resolution # 4-2023- Adoption of the FY 2023-2024 Budget and Set the Tax Rate

WHEREAS, the tentative budget for the fiscal year 2023-2024 has been duly presented to the Board of Trustees by the Budget Officer and WHEREAS, a duly advised public hearing has been held thereon,

THEREFORE BE IT RESOLVED, pursuant to section 5-508 (4) of Village Law, that the said tentative budget as changed, altered and revised, be and hereby adopted as the Budget of the Village of Barker for the fiscal year 2023-2024

THEREFORE BE IT FURTHER RESOLVED that the tax rate for the fiscal year 2023-2024 budget be set at \$7.80 per thousand.

The **Sales tax** received for March 2023 was \$14,536.76 an increase of \$2,225.67 from March 2022.

The **Approval of Minutes** for the Monthly Board Meeting March 13, 2023

Budget Session meeting held March 13, 2023

Election Results: A total of 20 ballots were cast on Tuesday, March 21, 2023

Mayor: 2 year term-1 seat

Seanna Corwin-Bradley 18

No write in votes

Trustee: 2 year term-2 seats

Aaron Davis 19

Melanie Hirschman 20

Write In: Aaron Nellist 1

Resolution #5-2023 Water Rate Increase

The minimum charge shall be \$86.50 charged per three month period and shall cover the cost of providing the first 5,000 gallons of water.

The next 30,000 gallons per three month period shall be charged at \$3.25 per 1,000 gallons of water consumed.

The next 65,000 gallons per three month period shall be charged at \$2.50 per 1,000 gallons of water consumed.

All water consumed over 100,000 gallons per three month period shall be charged at a rate of \$2.05 per 1,000 water consumed.

THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby sets forth these rates that take effect immediately.

Resolution # 6-2023- Investment Policy

This policy is on file with the Village Clerk-Treasurer

Resolution # 7-2023- Procurement Policy

This policy is on file with the Village Clerk-Treasurer

Resolution # 8-2023- Ethics Policy

This policy is on file with the Village Clerk-Treasurer

Resolution # 9-2023- Fund Balance Policy

This policy is on file with the Village Clerk-Treasurer

Resolution # 10-2023- Work Place Violence Prevention Policy

This policy is on file with the Village Clerk-Treasurer

Resolution # 11-2023- Sexual Harassment Policy

This policy is on file with the Village Clerk-Treasurer

Resolution #12-2023- Mileage Allowance

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their automobiles while performing their official duties on behalf of the Village of Barker; and

WHEREAS, the rate determined by the IRS may change throughout the year, at any point shall the rate of reimbursement change it shall change the reimbursement allowed under Village Policy, as well.

NOW THEREFORE BE IT RESOLVED,

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of 65.5 cents per mile.

Section 2. That this resolution takes effect immediately.

Resolution #13-2023- Advanced Approval of Claims

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit; and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any movement disallowed by the Board of Trustees;

NOW THEREFORE BE IT RESOLVED,

Section 1. That the Board of Trustees authorizes payment in advance of audit claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That is resolution shall take effect immediately.

Resolution #14-2023- Attendance at Schools and Conferences

WHEREAS, there is to be held during the coming fiscal year:

New York State Conference of Mayors and Fall Training School for Board members and Clerks

New York State Conference of Mayors Public Works Training School

New York Association of Local Government Records Officers

Niagara County Municipal Clerks Association meetings

Niagara County MuSIP Ad Hoc Advisory Committee

Niagara County Association of Town Highway Superintendents

Western New York Water Works Association

Western New York Fire Marshall's Inspectors Association

Niagara Frontier Building Officials Association

New York State Municipal Finance Officers Association

New York State Office of the State Comptroller

New York State Association of City and Village Clerks

New York State and Local Retirement System

New York State Association of Tax Receivers & Collectors

International Municipal Clerks (IIMC) Approved Institute

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

That the Superintendent of Public Works, Clerk-Treasurer, Deputy Clerk-Treasurer and Building Inspector be authorized to attend these previously names meetings with the understanding that their primary responsibilities to the Village are met. This resolution shall take effect immediately.

Resolution #15-2023 Designation of Official Depository

WHEREAS, the Board of Trustees of the Village of Barker has determined that Village Law 4-412(3)(2) requires the designation of the banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees of the Village of Barker does hereby designate M&T as the depository of all money received by the Village Clerk-Treasurer

Section 2: That this resolution shall take effect immediately.

Resolution #16-2023 Authorizing the Official M&T Bank signers

WHEREAS, The Village of Baker has designated M&T Bank as the official depository of all money received by the Village Clerk-Treasurer on April 1, 2023 by Resolution #15-20223;

NOW THEREFORE BE IT RESOLVED:

Section 1: That following are authorized signers to all Village accounts at M&T Bank

Mayor- Seanna Corwin-Bradley

Clerk-Treasurer- Amanda M. Detschner

Deputy Clerk-Treasurer- Laurel Cantella

Section 2: That this resolution shall take effect on April 3, 2023

