



VILLAGE OF BARKER BOARD OF TRUSTEES ANNUAL ORGANIZATIONAL MEETING AGENDA

April 4, 2016 7:00PM

Mayor Aaron Nellist
Deputy Mayor Janice M. Rider
Trustee Gregory P. Kerth
Trustee Scott Matheis
Trustee Kimberly Ruffini

Attendance

At 7:00pm meeting is called to order by Mayor Nellist by administering the Pledge of Allegiance

Oath of Office for Re-Elected Trustees Janice Rider and Kimberly Ruffini

Mayoral Appointment

Deputy Mayor-Janice Rider

Mayoral Appointments to be approved by the Board of Trustees:

Planning Board- Shawna Bradley -5 Year Term
Planning Board- -5 Year Term
Zoning Board- Robert Wendler-3 Year Term
Village Historian-Peter Devereaux- 1 Year Term
Code Enforcement Officer- Mark Remington-1 Year Term
Official Newspaper- Lockport Union Sun & Journal
Village Attorney- Daniel E. Seaman & Brian Seaman, Esq.
Alternate Village Attorney- Tom Caserta, Esq.
Village Engineer- Chatfield Engineers

Mayoral Assignments for the Board of Trustees

Deputy Mayor- Grant Research, Policies & Procedures
Trustee Kerth- Infrastructure, Water and Property Maintenance
Trustee Matheis- Equipment and Fixed Assets
Trustee Ruffini- Parks, Recreation & Main Street Beautification

PUBLIC HEARING FOR THE TENTATIVE BUDGET FY June 1, 2016- May 31, 2017

General Fund- 345,654 Tax Rate \$7.30/M
Water Fund- 100,510
TOTAL- 446,164

Adoption of the Budget- Resolution #3-2016

WHEREAS the tentative budget for the fiscal year 2016-2017 has been duly presented to the Board of Trustees by the Budget Officer and

WHEREAS a duly advised public hearing has been held thereon,

THEREFORE BE IT RESOLVED, pursuant to section 5-508 (4) of Village Law, that the said tentative budget, as changed, altered, and revised, be and hereby is adopted as the Budget of the Village of Barker for the fiscal year 2016/2017.

Sales tax received for March 2016 in the amount of \$9,085.95 a decrease of \$63.16 from 2016

An accumulative decrease of \$1,989.21 since January 2016

Approval of Minutes for the monthly board meeting March 14, 2016

Election Results

A total of 31 ballots were cast on Tuesday, March 15, 2016. The results of the two Trustee positions (2 year terms) were as follows: Janice Rider 24, Kimberly Ruffini 19, write-in Mark Wilson 8 and write-in Gregory Goodlander 1

Investment Policy-Resolution #4-2016

This policy is on file with the Village Clerk.

Procurement Policy- Resolution #5-2016

This policy is also on file with the Village Clerk.

Ethics Policy-Resolution #6-2016

This policy is also on file with the Village Clerk.

Fund Balance Policy- Resolution #7-2016

This policy is also on file with the Village Clerk.

Mileage Allowance-Resolution #8-2016

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Barker.

WHEREAS the rate determined by the IRS may change throughout the year, at any point shall the rate of reimbursement change it shall change the reimbursement allowed under Village policy, as well.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .54 per mile.

Section 2. That this resolution shall take effect immediately.

Advanced Approval of Claims- Resolution #9-2016

WHEREAS the Board of Trustees has determined to authorized payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS all such claims shall be presented to the next regular meeting for audit and

WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any movement disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That this resolution shall take effect immediately.

Attendance at Schools and Conferences- Resolution #10-2016

WHEREAS there is to be held during the coming official year

New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks

New York State Conference of Mayors Public Works Training School

Niagara County Municipal Clerks Association meetings

Niagara County Association of Town Highway Superintendents

Western New York Water Works Association

Western New York Fire Marshall's Inspectors Association

Niagara Frontier Building Officials Association

New York State Municipal Finance Officers

Cornell Municipal Clerks Institute

WHEREAS it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

NOW THEREFORE BE IT RESOLVED:

That the Superintendent of Public Works, Clerk-Treasurer, Deputy Clerk-Treasurer and Building Inspector be authorized to attend these previously named meetings with the understanding that their primary responsibilities to the Village are met.

This resolution shall take effect immediately.

Designation of Official Depository- Resolution #11-2016

WHEREAS the Board of Trustees of the Village of Barker has determined that Village Law 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1: That the Board of Trustees of the Village of Barker does hereby designate M&T Bank as the depository of all money received by the Village Clerk-Treasurer.

Section 2: That this resolution shall take effect immediately.

Resolution #12-2016

Setting the monthly meetings of the Village of Barker Board of Trustees, regular work sessions and setting the annual organizational meeting.

WHEREAS the Village of Barker Board of Trustees meets on a monthly basis, and

WHEREAS a regular time and day for these meetings is necessary to provide for public attendance

THEREFORE BE IT RESOLVED that the Monday preceding the regular monthly meeting is hereby established as the regular work session at six o'clock PM in the Village Hall and

THEREFORE BE IT RESOLVED that the monthly meetings of the Village of Barker Board of Trustees shall be held on the second Monday of each month at seven o'clock PM in the Village Hall and

THEREFORE BE IT FURTHER RESOLVED that the annual organizational meeting of the Village of Barker Board of Trustees shall be held on the first Monday of April at seven o'clock PM.

