



VILLAGE OF BARKER WORK SESSION MINUTES

August 4, 2014

7:00pm

In **attendance**: Deputy Mayor Wilson, Trustee Kerth, Trustee Ruffini, Trustee Rider and Clerk-Treasurer Amanda M. Detschner. Mayor Nellist was absent.

Topics of Discussion:

- Insurance Policy Review/Comparison
NYMIR Quote vs. Current Selective Policy
- Proposal of Street Light on East Ave. closer to Police Station/Brewery
- Clerks Report:
 - ✓ AUD was completed by the accountant and reviewed by Clerk-Treasurer
 - ✓ Would like to institute a policy regarding final water billing
 - ✓ NYCOM Fall training school will be Sept. 15-18th in Lake Placid
- Replacement of Tree in David Barker Park

A motion **for adjournment** was made at 7:35pm by Deputy Mayor Wilson and seconded by Trustee Rider. All voted aye to carry the motion.

VILLAGE OF BARKER BOARD OF TRUSTEES REGULAR MEETING MINUTES

AUGUST 11, 2014 7:00PM



Mayor Aaron Nellist
Deputy Mayor Mark Wilson
Trustee Gregory P. Kerth
Trustee Janice M. Rider
Trustee Kimberly Ruffini

In **attendance**: Chief of Police W. Ross Annable, DPW Superintendent Mark Remington, Deputy Clerk-Treasurer Vicky Baker, Phillip Bates and Phyllis Hildebrandt.

At **7:00pm meeting is called to order** by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for July was \$14,320.56 a decrease of \$772.82 from July 2013.

The **Approval of Minutes** for the monthly board meeting on July 14, 2014 was motioned by Trustee Rider and seconded by Trustee Kerth. All voted aye to carry motion.

After a discussion of the **NYMIR insurance quote and the renewal quote provided to us by United Insurance Agency using Selective** as the carrier, the board unanimously awarded the Selective the carrier for the 2014/2015 insurance policy. Trustee Rider motioned to stay with Selective for another year at the cost of \$11,514.35 an increase of \$205.00 from 2013/2014 years policy. A second was offered by Trustee Ruffini, followed by a unanimous vote in favor to carry the motion.

The Clerks Report:

The **financial report** was reviewed and accepted by the Board.

- The **AUD was completed and submitted to the State Comptroller's Office** by the accountant, Brown and Company LLP and the reviewed by Clerk-Treasurer, which published the legal notice on August 1, 2014 in the Lockport Union Sun and Journal. Trustee Kerth motioned to approve the Annual Update Document (AUD) and Trustee Ruffini seconded, all voted in favor to carry the motion.
- In the future a **policy for final water billing** will be developed and presented to the Board for approval.
- The **fulfillment of Planning/Ethics Board** members will be completed by the next monthly board meeting, as well as scheduling a meeting date for the Ethics Board and Planning Board before October 1st.
- It's time for **NYCOM's Fall training school**, which will be Sept. 15-18th in Lake Placid, NY. It was discussed that Trustee Kerth will be in the Office on Tues., Sept 16th normal business hours, therefore closing the office on Monday, Wednesday and Thursday (15, 17, 18th) Mark Remington will be checking the PO Box daily for mail, as well as Mayor Nellist checking the answering machine daily. The Office will reopen on Friday, September 19th with normal business hours. The Deputy Clerk-Treasurer will be taking her Notary exam at Fall Training School, as well.
- The **work session on Sept. 1st** will be CANCELLED due to the Labor Day holiday.

The **Public Works Report** was reviewed and accepted by the Board.

- A **Proposal of Street Light/Lighting on East Avenue Extension** closer to Police Department area was discussed. DPW Superintendent, Mark Remington was asked to get specifics of electrician quote, as well as get two more quotes. The work is to be completed by the lowest quoted electrician. Trustee Kerth moved to approve the work by the lowest quoted electrician and a second was offered by Deputy Mayor Wilson. All voted aye to carry the motion.

- The **replacement of Tree lost in David Barker Park** was discussed by walking the park to discuss the new placement, as well as purchasing red maples that are approx. 6" diameter for \$40 per tree from Voepel Farms. The Village will have to provide the equipment from removal and transport. A final decision will be made at the September meeting.
- A quote for **fixing vandalism done to the Gazebo** in the David Barker Park was discussed and it was motioned to have M.J.P Contracting repair the damage for the quote of \$400, which will be paid in restitution. A motion for approval was made by Trustee Rider and a second was offered by Trustee Kerth. All voted in favor to carry the motion.
- The quotes to **replace roof on Gazebo in David Barker Park** were reviewed and discussed, it was decided that the work would be done by M.J.P. Contracting, which had the lowest quote of \$3,300.00. The motion was made by Trustee Rider and seconded by Deputy Mayor Wilson. A unanimous vote followed to carry the motion.

The **Code Enforcement Report** was reviewed and accepted by the Board.

The **Police Report** was reviewed and accepted by the Board.

- Police Chief Annable broached the subject of having to deal with the inappropriate nature of the graffiti on the playground, next to the Library. It was discussed and will be addressed at the September meeting, as to what will be the solution to the problem.

Correspondence: Letter from Grace Bodine
 NC Gallonage Report
 Time Warner Cable-August Programming changes
 Brownfield Workshop-Niagara County-October 7, 2014 from 9am-Noon
 Niagara County Center for Economic Development Industrial and Manufacturing Directory 2014-2015
 Make a Wish of WNY request for a link on website
 Niagara County Legislature Letter/Resolution regarding Comtec purchasing Time Warner
 "Freedom from Workplace Bullies Week" information/Proclamation
 NYS DOT letter regarding CHIPS 14/15 balance
 DEC regarding further testing for Arsenic around Roy-Hart School

Approval of Claims and Bill Payment: Abstract 003 Voucher # 64-89
 General Fund-\$ 9,600.82 Water Fund-\$ 568.08 TOTAL \$ 10,168.90

Trustee Kerth moved for approval of claims and payment of bills and the second was offered by Trustee Ruffini. All voted aye to carry the motion.

Public Comment was offered by:

Phyllis Hildebrandt: Would like to attend the Planning/Zoning Board training at NCCC on October 9th from 5:00pm to 9:30pm and also inquired about a Planning Board meeting being scheduled to meet and greet and choose a chair. She also inquired about the Gazebo in the David Barker Park, as to its insured, but it would be less to fix on our own than claim a deductible. She offered making the Juvenile's responsible for the work to have to contribute time and labor into fixing the issues, but it was explained that due to liabilities it was not feasible.

Phillip Bates: Inquired about how much it cost the Village each quarter with the amount of water loss we have, it was explained it cost the village roughly \$1,026.00. More calls were made with leak detection professionals, as well as a specialist Mark was given to contact. Why is Village putting lighting on East Avenue Extension? It was explained that it was necessary to light the Village owned right away for the Police Department, as well as future businesses that may eventually open.

Board Comment was offered by:

Mayor Nellist: Inquired about outside speakers the Village used to use to play music along Main Street and also read a Resolution regarding the 100th Celebration of the Barker Fire Department.

Resolution #19-2014: Resolution recognizing the Barker Fire Department on 100 years of Meritorious Service

WHEREAS, the Barker Fire Department had its modest beginning in August of 1914, and

WHEREAS, throughout the years it's entirely volunteer staff has risked their own lives to protect the citizens of our Community, and

WHEREAS, words cannot express our gratitude for our Community's first responders for the dangerous jobs that they undertake willingly.

NOW THEREFORE BE IT RESOLVED, that on this 11th day of August 2014, the Village of Barker Board of Trustees humbly honor the Barker Fire Department and its members past, present and future, for 100 years of distinguished service.

Trustee Kerth moved to pass Resolution #19-2014 and was seconded by Deputy Mayor Wilson. A unanimous vote followed to carry the Resolution.

Trustee Ruffini: Asked if it was okay to start looking at Christmas signs for the Village
 Trustee Kerth, Trustee Rider and Deputy Mayor Wilson offered no comment.

The motion for **adjournment** was made by Deputy Mayor Wilson at 8:03pm and a second was offered by Trustee Kerth. All voted unanimously to carry the motion.

Work Session for September 1, 2014 at 7:00pm will be CANCELED due to the Labor Day Holiday.
Next regularly scheduled meeting will be September 8th, 2014 at 7:00pm.

Respectfully Submitted,
 Amanda M. Detschner/Clerk-Treasurer