

**TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
December 29, 2021**

CALL TO ORDER

Supervisor, Robert Starr called the Special Meeting of the Town Board at Town Hall to order at 5:30p.m.

Supervisor: Robert Starr

Council Members Present: John Parks, Josh Burchill, Roy Stockwell, Wendy Rifanburg

Town Clerk: Deborah Barker

Absent:

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

A motion was introduced by Rifanburg to accept October 12, 2021 Board Meeting minutes, Seconded by Stockwell
BURCHILL: A PARKS: A STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 abstentions

APPROVAL OF VOUCHERS

Burchill audited the vouchers for December 14, 2021 through December 29, 2021 and made a motion to accept and approve
Seconded by Parks: BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

APPROVAL OF THE BALANCE SHEET/LOAN FUND BALANCE SHEETS

Fund	Prepay	Unpaid
General		2806.31
Town Outside Village		
Highway DA		3974.94
Highway DB		486.82
Street Lighting		
SNB Water District		949.98
Ambulance/Fire Dist		

APPROVAL OF FINANCIAL REPORTS

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Stockwell,
Seconded by: Parks. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

OLD BUSINESS

NEW BUSINESS

Resolution #17 of 2021 – Transfer of Appropriated funds

RESOLUTION INTRODUCED BY: Burchill SECONDED BY: Stockwell

ROLL CALL VOTE

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0

CARRIED: X NOT CARRIED:

- A motion was made by Parks to sign a contract with Ali's Sparkling finish to clean the Town Hall with two amendments to the contract presented 1) add max of 5 hours per week and 2) add a separation clause, seconded by Rifanburg. Carried 5-0
- Rifanburg read a text from Officer Kaminski stating that he wanted to be present but was ill. He appreciated everyone working together over the last four months and gave an update on the new car lights and sirens, hoping to schedule the install in the next 7-10 days.

CORESSPONDENCE

None

EXECUTIVE SESSION

A motion was made by Starr to go into executive session for personnel, seconded by Burchill. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

RETURN TO REGULAR SESSION

A motion was made to make some changes to a memorandum before presenting it to the OIC. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: N CARRIED: 4-1

EXECUTIVE SESSION

A motion was made by Parks to go into executive session for Legal matters, seconded by Rifanburg. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

RETURN TO REGULAR SESSION

No further discussion was had

ADJOURN

A motion was made by Burchill to adjourn the meeting @ 3:00pm. Seconded by: Parks. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 5-0

Minutes of the December 13, 2021 meeting were taken and typed by Deborah Barker, Town Clerk