



**VILLAGE OF BARKER
WORK SESSION HELD
MAY 5, 2014
7:00pm**

In attendance: Mayor Aaron Nellist, Deputy Mayor Mark Wilson, Trustee Gregory P. Kerth, Trustee Janice M. Rider, Trustee Kimberly Ruffini, James Bauman-Paychex Compliance Specialist, Clerk-Treasurer Amanda M. Detschner

The following were topics of discussion:

- Presentation from Paychex Compliance Specialist James Bauman regarding the employee handbook
- Town of Somerset submitted a bill for Fireman's workers compensation-Village's portion 20%
- Old recycling totes-what to do with them?
- Use of Police building by the USDA residential plum pox research team
- Clerk-Treasurer has decided on what municipal accounting software to purchase- each company was discussed
- The pre-application for the DEC grant for 50% the recycling totes has been completed and submitted
- The 2014-2015 tax warrant needs to be executed at the May 12th meeting

The work session was adjourned at 9:00pm.

**VILLAGE OF BARKER BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
MAY 12, 2014 7:00PM**



Mayor Aaron Nellist
Deputy Mayor Mark Wilson
Trustee Gregory P. Kerth
Trustee Janice M. Rider
Trustee Kimberly Ruffini

In Attendance: Police Chief W. Ross Annable, DPW Superintendent Mark Remington, Deputy Clerk-Treasurer Vicky Baker, Phillip Bates, Scott and Kim Matheis, Phyllis Hildebrant and the following Participation in Government Students: Amos Andrews, Jolle Riht, James Brody.

Trustee Rider was not in attendance.

At 7:04pm meeting is called to order by Mayor Nellist by administering the Pledge of Allegiance.

The **Sales tax** received for April 2014 was \$12,590.99 a decrease of \$2,890.69 from April 2013.

The **Approval of Minutes** for the Annual Organizational Meeting on April 7, 2014 was motioned by Trustee Kerth and a second was offered by Deputy Mayor Wilson. All voted in favor carrying the motion.

The **Tax Warrant for 2014** was motioned to be executed by Deputy Mayor Wilson and a second was offered by Trustee Ruffini. A unanimous vote carried the motion. The Clerk-Treasurer is to collect the tax levy of 135,696.84, plus \$9,302.83 in unpaid water rents for at total of \$144,999.67. The notice of the 2014-2015 tax roll shall be published in the Union Sun and Journal once per week for two consecutive weeks.

Honoring of past Trustee Scott Matheis for his years of Service to the Village through a certificate of appreciation and gift certificate.

The **USDA** (researching Plum Pox virus residentially in the area) would like to rent a room in the Police Building for 4 months. (June-Sept) They have offered us \$100/ month plus \$50/month toward utilities. A User Agreement is being developed at this time by USDA and will be submitted shortly. A motion was made by Trustee Kerth to enter into such agreement and a second was made by Trustee Ruffini. All voted aye to carry the motion.

Town of Somerset has submitted Workers Compensation bill for the Fire Department. The total cost is \$20,133.00 20% is \$4,026.60. A voucher has been submitted to the Town of Somerset, pending approval.

The **dedication** of the new picnic tables is set for June 12th at the Farmer's Market/Car Show.

A decision on what to do with old recycling bins was discussed and a price was set for \$5.00 for one or 3 for \$10.00. There are approximately 135 remaining. A motion was offered by Deputy Mayor Wilson and a second was offered by Trustee Kerth. All voted in favor carrying the vote.

Niagara County Hazard Mitigation meeting on May 14th at 2:00pm at the NC training Facility. So far all packets have been completed and submitted. After this meeting a meeting will be held to present the compiled plan.

Approval for procurement of Municipal Accounting Software:

Williamson Law \$5,177.20 with an Annual Fee of \$908.00

Tyler Technologies \$20,945.00 with an Annual Fee of \$6,045.00

Harris Government Support \$5,190.00 with an Annual Fee of \$1,000

Enhanced Business Solutions \$5,510.00 with an Annual Fee of \$850.00

A motion to approve the purchase of Williamson Law municipal accounting software was made by Deputy Mayor Wilson and a second was made by Trustee Kerth. A unanimous voted carried the motion.

Clerks Report

- Financial Report was submitted and accepted by the Board.
- Water penalty will be added May 15th
- A Mural on the side of PWT is being discussed and planned with Krista Beth Feltz, an Art teacher at BCS, art students would be completing the mural. The mural would be on the side of PWT facing David Barker Park on Main Street.

- Modern has **REFUSE carts** available for purchase by residents:
96 Gallon Cart: \$102.20
65 Gallon Cart: \$70.20
Residents just need to call Modern's customer service phone number, then they will send them a one page form to fill out. After the form and payment are received it will take 7-10 days for their cart to be delivered.
- Just Energy is a solicitor based company that offers "discounted electricity" by becoming a resident's supplier. After an article published in the Niagara Gazette, addressing trespassing issues, high pressure sales tactics, not obeying soliciting ordinances and other infractions the Board of Trustees discussed denial of any solicitors permits to be issued in the future. Last year we had a couple of complaints about their sales people when they were soliciting in the Village. Therefore, Deputy Mayor introduced a motion to deny JUST ENERGY a solicitor's permit, pending written documentation from the residents that have complained, a second was made by Trustee Ruffini. All voted in favor carrying the motion.

Public Works Report was submitted and accepted by the Board.

Police Report was submitted and accepted by the Board.

- The presentation of 3 officers was made to the Board by Chief Annable and Mayor Nellist. They were happy with the applicants and discussed each one with the Board. Chief Annable endorsed Jeffery Swick as the new hire for the Police Department, P/T Police Officer. After discussion a motion was made by Trustee Ruffini and a second was made by Deputy Mayor Wilson to hire Jeffrey Swick pending Civil Service approval. A unanimous vote carried the motion.

Code Enforcement

- 4 building permits issued- 2 roofs, 1 Gazebo, 1 stair/landing replacement

Correspondence:

NC Gallonage Report
NYS DOT letter about CHIPS funds received for FY 2014/2015
CDBG Consolidated Funding – 4th round
Paychex HR Solutions Flyer
NYS Homes and Community Renewal Funding
St. Paul's Episcopal Church invitation to Police Week Memorial Service
NYS Assembly Committee on Cities Newsletter
CDBG 2nd QTR. Reminders and announcement of funding awards
Public comment Period begins on CWM Landfill
Time Warner Cable programming changes
United Way of Greater Niagara invitation to Brunch n' Learn May 29, 2014 at 7:45am
Letter from Gov. Cuomo on CFA Funding areas
BCS School Budget information
PBS Special on "If our Water could Talk" tonight at 9:00pm
*Provide an overview of the issues, challenges and opportunities related to our areas water resources
Thank you from Joyce Dewart about memorial sent to West Somerset Baptist Church
Child and Family Services 6th Annual Leadership Dialogue Invitation
Invitation to a Gala for Western New York Independent Living, Inc.
HodgsonRuss Municipal Law Seminar- May 22 1:00-4:15pm

Approval of Claims and Bill Payment: Abstracts 11A-11E Voucher #'s 519-568
General Fund-\$ 27,578.33 Water Fund-\$ 5,380.36 TOTAL \$ 32,958.69

Deputy Mayor Wilson motioned to authorize payment of all claims and bills, a second was offered by Trustee Kerth. All voted aye to carry the motion.

Budget Transfer: A3120.13 (DWI Payroll) \$1,000.00 from A1990 Contingency
A1325.1 (C/T PS) \$800.00 from A1325.44 Code Publishers
A1420.4 Law \$400.00 from A1990 Contingency
A5182.4 Street Lighting \$1800.00 from A5110.4 Maintenance of Streets
F9030.8 Social Security \$200.00 from F9010.8 NYS & Local Retirement

A motion to approve all said budget transfers was made by Trustee Kerth and Trustee Ruffini offered the second. A unanimous vote carried the motion.

Public Comment was offered by:

- **Phillip Bates:** Inquired about how the recycling carts were paid for and asked about how much water loss the Village currently has, as well as if the Village was receiving any revenue from the tickets being written in the Village
- **Scott Matheis:** Informed the Board that the Fire Hall voted in a new member Lynette Hawley, which will be EMS. Wanted to know if the Village could move the last of the recycling carts to the DPW garage because they are trying to get ready for the 100 years celebration and also inquired about if the back of the Fire Department's property had been mowed

Board Comment was offered by:

- **Trustee Ruffini:** Asked the Mayor to meet with her this weekend to walk the Village and discuss the parks and beautification.
- **Mayor Nellist:** Stated that he had several things he was trying to plan out and will have it ready for the next Board meeting
- **Deputy Mayor Wilson:** Stated that when traveling in Wheatfield area he saw the "NO SEWER SLUDGE" signs all over against the Quasar facility

A **motion for adjournment** was made by Deputy Mayor Wilson at 7:46pm. A second was offered by Trustee Ruffini. A unanimous vote carried the motion.

Next regularly scheduled work session will be June 2nd at 7:00pm.

Next regularly scheduled meeting will be June 9th at 7:00pm.

Respectfully Submitted,

Amanda M. Detschner, Clerk-Treasurer